



Christian County Commission

100 West Church St, Room 100
Ozark, MO 65721

Meeting: 08/05/19 08:55 AM

Department: County Clerk

Category: Meeting Items

Prepared By: Madi Hires

Initiator: Madi Hires

Sponsors:

SCHEDULED

MEETING ATTACHMENTS (ID # 5090)

DOC ID: 5090

Meeting Attachments

ATTACHMENTS:

- Auditor - Monthly Report (PDF)
- County Clerk - SAGE BCS Prosoft Upgrade (PDF)
- Human Resources - Purchasing Agent - Job Description (PDF)
- Human Resources - Executive Administrative Assistant - Job Description (PDF)
- Re-Zoning Case No. 2019-0142 - Hidden Gables Rd. - Cowan, Rodney (PDF)
- Order No. 08-05-2019-01 - Case No. 2019-0142 - Cowan, Rodney (PDF)

Auditor's Report

July 2019

SUMMARY:

General Revenue Fund Balance \$8.716 Million – an increase of \$108,062 from June's balance.

Using the rule of thumb that monthly expenditures should be 1/12th of the annual budget each month (currently 58%) most funds are currently within that range. Consolidated Courts are currently at 89% used as a result of the Circuit Clerk's failure to account for furnishings and fixtures for the new courts facility in the 2019 budget. Common II road district is currently at 71% used – this office is working with the Highway Engineer to monitor the situation.

Overall, General Revenue expenditures were 41.24% of budget and 69.96% of anticipated revenues have been received.

General Revenues received year to date decreased – down 3.79% from July 2018. Overall, year to date expenditures increased 2.73%. In terms of actual dollars, year to date GR revenues are down \$184,761 and expenditures increased \$93,540.

The fund balance for the Judicial Building fund is currently \$280,252.47 and \$273,881.33 of known expenditures remain. The construction cost to date is \$10,994,272.34.



Christian County, MO

Consolidated Balance Sheet Report

Account Summary

As Of 07/31/2019

Account	Name	Balance	
Assets			
11000	Claim on Cash - General Fund	8,716,070.91	
	Total Assets:	8,716,070.91	<u>8,716,070.91</u>
Liability			
21000	Accounts Payable Pending	-0.44	
22143	PR Benefit Plans Payable	-2,255.84	
22205	SUTA Payable	597.69	
22265	LAGERS Payable	10,806.75	
	Total Liability:	9,148.16	
Equity			
30400	Fund Balance - Assigned to Court Building	2,290,662.09	
30500	Fund Balance - General Fund Non-Assigne	5,754,258.87	
	Total Beginning Equity:	8,044,920.96	
	Total Revenue	4,695,283.93	
	Total Expense	4,033,282.14	
	Total Equity and Current Surplus (Deficit):	8,706,922.75	
	Total Liabilities, Equity and Current Surplus (Deficit):		<u>8,716,070.91</u>



Department	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
Fund: 101 - Christian County General Fund						
Revenue						
	6,751,440.00	6,711,440.00	492,117.73	4,695,283.93	-2,016,156.07	69.96 %
Revenue Total:	6,751,440.00	6,711,440.00	492,117.73	4,695,283.93	-2,016,156.07	69.96 %
Expense						
010 - Commission	354,533.00	354,533.00	23,085.48	172,070.83	182,462.17	48.53 %
020 - County Clerk	246,734.00	246,734.00	18,450.40	132,040.40	114,693.60	53.52 %
030 - Elections	125,837.00	125,837.00	6,350.78	45,751.50	80,085.50	36.36 %
040 - Facilities Management	1,041,000.00	1,041,000.00	48,358.72	465,834.65	575,165.35	44.75 %
060 - Treasurer	137,736.00	137,736.00	9,553.68	70,976.75	66,759.25	51.53 %
070 - Collector	270,921.00	270,921.00	17,259.82	130,936.90	139,984.10	48.33 %
090 - Recorder	235,563.00	235,563.00	17,510.79	129,455.42	106,107.58	54.96 %
110 - Consolidated Courts	124,960.00	124,960.00	6,618.60	111,384.68	13,575.32	89.14 %
121 - 38th Circuit Associate Division No. 1	132,813.00	132,813.00	326.38	65,765.39	67,047.61	49.52 %
122 - 38th Circuit Associate Division No. 2	7,155.00	7,155.00	240.17	3,072.76	4,082.24	42.95 %
130 - Public Administrator	154,532.00	154,532.00	10,886.09	81,327.49	73,204.51	52.63 %
140 - Prosecuting Attorney	875,623.00	875,623.00	58,836.66	465,585.59	410,037.41	53.17 %
150 - Juvenile Office	472,659.00	472,659.00	20,665.18	204,564.02	268,094.98	43.28 %
160 - Coroner	110,515.00	110,515.00	4,910.80	43,687.24	66,827.76	39.53 %
170 - County Misc & Operations	1,432,300.00	1,432,300.00	36,800.00	478,709.04	953,590.96	33.42 %
180 - University Extension	95,930.00	95,930.00	6,867.14	53,201.09	42,728.91	55.46 %
190 - Emergency Management	221,262.00	221,262.00	15,547.38	112,726.33	108,535.67	50.95 %
200 - Planning & Development	306,878.00	306,878.00	18,563.35	148,447.68	158,430.32	48.37 %
210 - Auditor	142,985.00	142,985.00	10,674.08	77,133.36	65,851.64	53.95 %
230 - Recycle	101,193.00	101,193.00	6,891.41	62,172.18	39,020.82	61.44 %
240 - Human Resources	65,420.00	65,420.00	5,313.13	33,175.37	32,244.63	50.71 %
250 - Emergency Fund	205,000.00	205,000.00	0.00	0.00	205,000.00	0.00 %
700 - Sheriff - Payroll	999,881.00	999,881.00	58,468.21	451,113.47	548,767.53	45.12 %
900 - Transfer out	1,919,600.00	1,919,600.00	0.00	494,150.00	1,425,450.00	25.74 %
Expense Total:	9,781,030.00	9,781,030.00	402,178.25	4,033,282.14	5,747,747.86	41.24 %
Fund: 101 - Christian County General Fund Surplus (Deficit):	-3,029,590.00	-3,069,590.00	89,939.48	662,001.79	3,731,591.79	-21.57 %
Fund: 201 - Co. Law Enforcement						
Revenue						
	5,480,000.00	5,428,000.00	556,858.42	3,288,899.26	-2,139,100.74	60.59 %
Revenue Total:	5,480,000.00	5,428,000.00	556,858.42	3,288,899.26	-2,139,100.74	60.59 %
Expense						
600 - Expenses - Payroll	4,072,665.00	4,072,665.00	268,226.13	2,189,355.56	1,883,309.44	53.76 %
610 - Expenses - Other	1,465,140.00	1,465,140.00	99,942.58	864,383.47	600,756.53	59.00 %
Expense Total:	5,537,805.00	5,537,805.00	368,168.71	3,053,739.03	2,484,065.97	55.14 %
Fund: 201 - Co. Law Enforcement Surplus (Deficit):	-57,805.00	-109,805.00	188,689.71	235,160.23	344,965.23	-214.16 %
Fund: 205 - Federal Forfeiture I						
Revenue						
	65,500.00	65,500.00	5,558.06	20,233.28	-45,266.72	30.89 %
Revenue Total:	65,500.00	65,500.00	5,558.06	20,233.28	-45,266.72	30.89 %
Expense						
610 - Expenses - Other	62,000.00	62,000.00	600.00	11,123.15	50,876.85	17.94 %
Expense Total:	62,000.00	62,000.00	600.00	11,123.15	50,876.85	17.94 %
Fund: 205 - Federal Forfeiture I Surplus (Deficit):	3,500.00	3,500.00	4,958.06	9,110.13	5,610.13	260.29 %

Budget Report

For Fiscal: 2019 Period Ending: 07/31/2019

Department	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
Fund: 208 - Law Enforcement Training						
Revenue						
	30,230.00	30,230.00	3,600.00	22,264.50	-7,965.50	73.65 %
Revenue Total:	30,230.00	30,230.00	3,600.00	22,264.50	-7,965.50	73.65 %
Expense						
610 - Expenses - Other	30,000.00	30,000.00	2,185.44	20,476.03	9,523.97	68.25 %
Expense Total:	30,000.00	30,000.00	2,185.44	20,476.03	9,523.97	68.25 %
Fund: 208 - Law Enforcement Training Surplus (Deficit):	230.00	230.00	1,414.56	1,788.47	1,558.47	777.60 %
Fund: 210 - Civil Process						
Revenue						
	50,300.00	50,300.00	3,966.90	32,357.42	-17,942.58	64.33 %
Revenue Total:	50,300.00	50,300.00	3,966.90	32,357.42	-17,942.58	64.33 %
Expense						
610 - Expenses - Other	61,000.00	61,000.00	17.20	14,173.91	46,826.09	23.24 %
Expense Total:	61,000.00	61,000.00	17.20	14,173.91	46,826.09	23.24 %
Fund: 210 - Civil Process Surplus (Deficit):	-10,700.00	-10,700.00	3,949.70	18,183.51	28,883.51	-169.94 %
Fund: 212 - Inmate Prisoner Detainee Security						
Revenue						
	15,500.00	15,500.00	315.00	8,104.59	-7,395.41	52.29 %
Revenue Total:	15,500.00	15,500.00	315.00	8,104.59	-7,395.41	52.29 %
Expense						
620 - Expenses - Other	24,000.00	24,000.00	100.00	100.00	23,900.00	0.42 %
Expense Total:	24,000.00	24,000.00	100.00	100.00	23,900.00	0.42 %
Fund: 212 - Inmate Prisoner Detainee Security Surplus (Deficit):	-8,500.00	-8,500.00	215.00	8,004.59	16,504.59	-94.17 %
Fund: 215 - Sheriff's Conceal Carry						
Revenue						
	31,800.00	31,800.00	2,755.00	38,541.86	6,741.86	121.20 %
Revenue Total:	31,800.00	31,800.00	2,755.00	38,541.86	6,741.86	121.20 %
Expense						
600 - Expenses - Payroll	22,350.00	22,350.00	1,357.94	9,672.47	12,677.53	43.28 %
610 - Expenses - Other	140,000.00	140,000.00	537.50	13,044.62	126,955.38	9.32 %
Expense Total:	162,350.00	162,350.00	1,895.44	22,717.09	139,632.91	13.99 %
Fund: 215 - Sheriff's Conceal Carry Surplus (Deficit):	-130,550.00	-130,550.00	859.56	15,824.77	146,374.77	-12.12 %
Fund: 219 - Family Violence						
Revenue						
	2,000.00	2,000.00	295.00	1,330.00	-670.00	66.50 %
Revenue Total:	2,000.00	2,000.00	295.00	1,330.00	-670.00	66.50 %
Expense						
800 - Disbursements	2,000.00	2,000.00	295.00	1,330.00	670.00	66.50 %
Expense Total:	2,000.00	2,000.00	295.00	1,330.00	670.00	66.50 %
Fund: 219 - Family Violence Surplus (Deficit):	0.00	0.00	0.00	0.00	0.00	0.00 %
Fund: 220 - LEPC						
Revenue						
	3,600.00	3,600.00	3,353.41	3,524.82	-75.18	97.91 %
Revenue Total:	3,600.00	3,600.00	3,353.41	3,524.82	-75.18	97.91 %
Expense						
610 - Expenses - Other	6,000.00	6,000.00	9.54	112.54	5,887.46	1.88 %
Expense Total:	6,000.00	6,000.00	9.54	112.54	5,887.46	1.88 %
Fund: 220 - LEPC Surplus (Deficit):	-2,400.00	-2,400.00	3,343.87	3,412.28	5,812.28	-142.18 %
Fund: 221 - Road Sales Tax						
Revenue						
	4,112,000.00	4,072,000.00	393,962.28	2,493,179.18	-1,578,820.82	61.23 %

Budget Report

For Fiscal: 2019 Period Ending: 07/31/2019

Department	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
Revenue Total:	4,112,000.00	4,072,000.00	393,962.28	2,493,179.18	-1,578,820.82	61.23 %
Expense						
800 - Disbursements	4,024,000.00	4,024,000.00	278,774.10	2,309,397.25	1,714,602.75	57.39 %
Expense Total:	4,024,000.00	4,024,000.00	278,774.10	2,309,397.25	1,714,602.75	57.39 %
Fund: 221 - Road Sales Tax Surplus (Deficit):	88,000.00	48,000.00	115,188.18	183,781.93	135,781.93	382.88 %
Fund: 222 - CART						
Revenue						
Revenue Total:	1,530,500.00	1,530,500.00	135,140.29	881,336.09	-649,163.91	57.58 %
Expense						
800 - Disbursements	1,525,500.00	1,525,500.00	135,237.36	881,441.78	644,058.22	57.78 %
Expense Total:	1,525,500.00	1,525,500.00	135,237.36	881,441.78	644,058.22	57.78 %
Fund: 222 - CART Surplus (Deficit):	5,000.00	5,000.00	-97.07	-105.69	-5,105.69	-2.11 %
Fund: 231 - Common I						
Revenue						
Revenue Total:	2,098,675.00	2,098,675.00	181,572.95	1,341,236.30	-757,438.70	63.91 %
Expense						
600 - Expenses - Payroll	789,614.54	789,614.54	54,163.27	479,501.35	310,113.19	60.73 %
610 - Expenses - Other	2,083,800.00	2,083,800.00	250,914.35	1,266,172.43	817,627.57	60.76 %
Expense Total:	2,873,414.54	2,873,414.54	305,077.62	1,745,673.78	1,127,740.76	60.75 %
Fund: 231 - Common I Surplus (Deficit):	-774,739.54	-774,739.54	-123,504.67	-404,437.48	370,302.06	52.20 %
Fund: 232 - Common II						
Revenue						
Revenue Total:	1,898,090.00	1,898,090.00	175,720.09	1,153,634.89	-744,455.11	60.78 %
Expense						
600 - Expenses - Payroll	737,447.00	737,447.00	50,997.06	435,707.66	301,739.34	59.08 %
610 - Expenses - Other	1,517,000.00	1,517,000.00	119,348.30	1,156,750.06	360,249.94	76.25 %
Expense Total:	2,254,447.00	2,254,447.00	170,345.36	1,592,457.72	661,989.28	70.64 %
Fund: 232 - Common II Surplus (Deficit):	-356,357.00	-356,357.00	5,374.73	-438,822.83	-82,465.83	123.14 %
Fund: 233 - Bridge						
Revenue						
Revenue Total:	235,625.00	235,625.00	20,368.11	141,540.44	-94,084.56	60.07 %
Expense						
610 - Expenses - Other	115,000.00	115,000.00	4,447.00	66,649.35	48,350.65	57.96 %
Expense Total:	115,000.00	115,000.00	4,447.00	66,649.35	48,350.65	57.96 %
Fund: 233 - Bridge Surplus (Deficit):	120,625.00	120,625.00	15,921.11	74,891.09	-45,733.91	62.09 %
Fund: 241 - Assessment						
Revenue						
Revenue Total:	921,775.00	921,775.00	2,107.64	703,591.40	-218,183.60	76.33 %
Expense						
600 - Expenses - Payroll	665,886.00	665,886.00	44,614.47	334,248.87	331,637.13	50.20 %
610 - Expenses - Other	434,400.00	434,400.00	7,109.14	181,574.86	252,825.14	41.80 %
Expense Total:	1,100,286.00	1,100,286.00	51,723.61	515,823.73	584,462.27	46.88 %
Fund: 241 - Assessment Surplus (Deficit):	-178,511.00	-178,511.00	-49,615.97	187,767.67	366,278.67	-105.19 %
Fund: 250 - LEST						
Revenue						
Revenue Total:	2,171,826.89	2,131,826.89	216,662.69	1,412,366.55	-719,460.34	66.25 %

Budget Report

For Fiscal: 2019 Period Ending: 07/31/2019

Department	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
Expense						
702 - Prosecutor - Payroll	541,936.00	541,936.00	35,325.30	285,222.01	256,713.99	52.63 %
710 - Sheriff - Other Expenses	2,150.00	0.00	0.00	-2,921.46	2,921.46	0.00 %
720 - Prosecutor - Other Expenses	0.00	2,150.00	456.00	3,724.36	-1,574.36	173.23 %
900 - Transfer out	1,660,000.00	1,628,000.00	167,455.68	1,079,957.22	548,042.78	66.34 %
Expense Total:	2,204,086.00	2,172,086.00	203,236.98	1,365,982.13	806,103.87	62.89 %
Fund: 250 - LEST Surplus (Deficit):	-32,259.11	-40,259.11	13,425.71	46,384.42	86,643.53	-115.21 %
Fund: 255 - LERF						
Revenue						
	25,500.00	25,500.00	0.00	29,811.43	4,311.43	116.91 %
Revenue Total:	25,500.00	25,500.00	0.00	29,811.43	4,311.43	116.91 %
Expense						
610 - Expenses - Other	20,000.00	20,000.00	0.00	0.00	20,000.00	0.00 %
Expense Total:	20,000.00	20,000.00	0.00	0.00	20,000.00	0.00 %
Fund: 255 - LERF Surplus (Deficit):	5,500.00	5,500.00	0.00	29,811.43	24,311.43	542.03 %
Fund: 260 - P.A. Training						
Revenue						
	1,230.00	1,230.00	0.00	746.00	-484.00	60.65 %
Revenue Total:	1,230.00	1,230.00	0.00	746.00	-484.00	60.65 %
Expense						
610 - Expenses - Other	1,600.00	1,600.00	0.00	599.77	1,000.23	37.49 %
Expense Total:	1,600.00	1,600.00	0.00	599.77	1,000.23	37.49 %
Fund: 260 - P.A. Training Surplus (Deficit):	-370.00	-370.00	0.00	146.23	516.23	-39.52 %
Fund: 265 - Delinquent Taxes						
Revenue						
	14,600.00	14,600.00	422.50	5,053.78	-9,546.22	34.61 %
Revenue Total:	14,600.00	14,600.00	422.50	5,053.78	-9,546.22	34.61 %
Expense						
610 - Expenses - Other	12,000.00	12,000.00	912.00	2,671.35	9,328.65	22.26 %
Expense Total:	12,000.00	12,000.00	912.00	2,671.35	9,328.65	22.26 %
Fund: 265 - Delinquent Taxes Surplus (Deficit):	2,600.00	2,600.00	-489.50	2,382.43	-217.57	91.63 %
Fund: 268 - Adm. Handling Cost						
Revenue						
	260,254.80	260,254.80	16,562.85	216,485.11	-43,769.69	83.18 %
Revenue Total:	260,254.80	260,254.80	16,562.85	216,485.11	-43,769.69	83.18 %
Expense						
610 - Expenses - Other	260,800.00	260,800.00	15,808.77	224,430.35	36,369.65	86.05 %
Expense Total:	260,800.00	260,800.00	15,808.77	224,430.35	36,369.65	86.05 %
Fund: 268 - Adm. Handling Cost Surplus (Deficit):	-545.20	-545.20	754.08	-7,945.24	-7,400.04	1,457.31 %
Fund: 269 - Law Library						
Revenue						
	8,689.00	8,689.00	0.00	12,220.69	3,531.69	140.65 %
Revenue Total:	8,689.00	8,689.00	0.00	12,220.69	3,531.69	140.65 %
Expense						
610 - Expenses - Other	9,294.00	9,294.00	0.00	25,686.63	-16,392.63	276.38 %
Expense Total:	9,294.00	9,294.00	0.00	25,686.63	-16,392.63	276.38 %
Fund: 269 - Law Library Surplus (Deficit):	-605.00	-605.00	0.00	-13,465.94	-12,860.94	2,225.78 %
Fund: 271 - Record Retention						
Revenue						
	35,000.00	35,000.00	3,123.00	23,859.96	-11,140.04	68.17 %
Revenue Total:	35,000.00	35,000.00	3,123.00	23,859.96	-11,140.04	68.17 %

Budget Report

For Fiscal: 2019 Period Ending: 07/31/2019

Department	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
Expense						
610 - Expenses - Other	66,000.00	66,000.00	93.16	20,592.40	45,407.60	31.20 %
Expense Total:	66,000.00	66,000.00	93.16	20,592.40	45,407.60	31.20 %
Fund: 271 - Record Retention Surplus (Deficit):	-31,000.00	-31,000.00	3,029.84	3,267.56	34,267.56	-10.54 %
Fund: 272 - Record Technology						
Revenue						
	64,075.00	64,075.00	6,025.00	46,065.26	-18,009.74	71.89 %
Revenue Total:	64,075.00	64,075.00	6,025.00	46,065.26	-18,009.74	71.89 %
Expense						
610 - Expenses - Other	71,000.00	71,000.00	301.67	6,101.70	64,898.30	8.59 %
Expense Total:	71,000.00	71,000.00	301.67	6,101.70	64,898.30	8.59 %
Fund: 272 - Record Technology Surplus (Deficit):	-6,925.00	-6,925.00	5,723.33	39,963.56	46,888.56	-577.09 %
Fund: 275 - Tax Maintenance						
Revenue						
	116,500.00	116,500.00	0.00	90,997.66	-25,502.34	78.11 %
Revenue Total:	116,500.00	116,500.00	0.00	90,997.66	-25,502.34	78.11 %
Expense						
610 - Expenses - Other	143,500.00	143,500.00	0.00	33,365.18	110,134.82	23.25 %
Expense Total:	143,500.00	143,500.00	0.00	33,365.18	110,134.82	23.25 %
Fund: 275 - Tax Maintenance Surplus (Deficit):	-27,000.00	-27,000.00	0.00	57,632.48	84,632.48	-213.45 %
Fund: 280 - Building Inspection						
Revenue						
	249,200.00	249,200.00	24,095.45	166,568.67	-82,631.33	66.84 %
Revenue Total:	249,200.00	249,200.00	24,095.45	166,568.67	-82,631.33	66.84 %
Expense						
600 - Expenses - Payroll	200,945.00	200,945.00	15,998.51	126,637.45	74,307.55	63.02 %
610 - Expenses - Other	41,750.00	41,750.00	2,290.41	26,360.46	15,389.54	63.14 %
Expense Total:	242,695.00	242,695.00	18,288.92	152,997.91	89,697.09	63.04 %
Fund: 280 - Building Inspection Surplus (Deficit):	6,505.00	6,505.00	5,806.53	13,570.76	7,065.76	208.62 %
Fund: 285 - County Elections						
Revenue						
	179,150.00	179,150.00	0.00	56,280.16	-122,869.84	31.42 %
Revenue Total:	179,150.00	179,150.00	0.00	56,280.16	-122,869.84	31.42 %
Expense						
610 - Expenses - Other	179,000.00	179,000.00	0.00	60,421.10	118,578.90	33.75 %
Expense Total:	179,000.00	179,000.00	0.00	60,421.10	118,578.90	33.75 %
Fund: 285 - County Elections Surplus (Deficit):	150.00	150.00	0.00	-4,140.94	-4,290.94	-2,760.63 %
Fund: 288 - Elections 5%						
Revenue						
	9,450.00	9,450.00	2,361.15	11,956.62	2,506.62	126.53 %
Revenue Total:	9,450.00	9,450.00	2,361.15	11,956.62	2,506.62	126.53 %
Expense						
610 - Expenses - Other	3,000.00	3,000.00	0.00	0.00	3,000.00	0.00 %
Expense Total:	3,000.00	3,000.00	0.00	0.00	3,000.00	0.00 %
Fund: 288 - Elections 5% Surplus (Deficit):	6,450.00	6,450.00	2,361.15	11,956.62	5,506.62	185.37 %
Fund: 289 - HAVA						
Revenue						
	19,995.00	19,995.00	0.00	20,124.22	129.22	100.65 %
Revenue Total:	19,995.00	19,995.00	0.00	20,124.22	129.22	100.65 %
Expense						
610 - Expenses - Other	44,000.00	44,000.00	0.00	26,920.00	17,080.00	61.18 %

Budget Report

For Fiscal: 2019 Period Ending: 07/31/2019

Department	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
Expense Total:	44,000.00	44,000.00	0.00	26,920.00	17,080.00	61.18 %
Fund: 289 - HAVA Surplus (Deficit):	-24,005.00	-24,005.00	0.00	-6,795.78	17,209.22	28.31 %
Fund: 420 - Stone Hollow NID						
Revenue	30,310.00	30,310.00	0.00	24,509.41	-5,800.59	80.86 %
Revenue Total:	30,310.00	30,310.00	0.00	24,509.41	-5,800.59	80.86 %
Expense	25,720.00	25,720.00	0.00	21,213.35	4,506.65	82.48 %
610 - Expenses - Other	25,720.00	25,720.00	0.00	21,213.35	4,506.65	82.48 %
Expense Total:	25,720.00	25,720.00	0.00	21,213.35	4,506.65	82.48 %
Fund: 420 - Stone Hollow NID Surplus (Deficit):	4,590.00	4,590.00	0.00	3,296.06	-1,293.94	71.81 %
Fund: 425 - Building Bond Retirement						
Revenue	2,000.00	2,000.00	0.00	5,813.89	3,813.89	290.69 %
Revenue Total:	2,000.00	2,000.00	0.00	5,813.89	3,813.89	290.69 %
Expense	1,264,153.89	1,264,153.89	0.00	1,271,688.78	-7,534.89	100.60 %
900 - Transfer out	1,264,153.89	1,264,153.89	0.00	1,271,688.78	-7,534.89	100.60 %
Expense Total:	1,264,153.89	1,264,153.89	0.00	1,271,688.78	-7,534.89	100.60 %
Fund: 425 - Building Bond Retirement Surplus (Deficit):	-1,262,153.89	-1,262,153.89	0.00	-1,265,874.89	-3,721.00	100.29 %
Fund: 430 - River Downs West NID						
Revenue	42,065.00	42,065.00	0.00	38,580.47	-3,484.53	91.72 %
Revenue Total:	42,065.00	42,065.00	0.00	38,580.47	-3,484.53	91.72 %
Expense	43,675.65	43,675.65	0.00	43,675.65	0.00	100.00 %
610 - Expenses - Other	43,675.65	43,675.65	0.00	43,675.65	0.00	100.00 %
Expense Total:	43,675.65	43,675.65	0.00	43,675.65	0.00	100.00 %
Fund: 430 - River Downs West NID Surplus (Deficit):	-1,610.65	-1,610.65	0.00	-5,095.18	-3,484.53	316.34 %
Fund: 450 - Project Fund - Judicial Expansion						
Revenue	2,466,997.00	2,466,997.00	0.00	1,278,037.17	-1,188,959.83	51.81 %
Revenue Total:	2,466,997.00	2,466,997.00	0.00	1,278,037.17	-1,188,959.83	51.81 %
Expense	3,570,240.00	3,570,240.00	12,350.00	2,167,084.96	1,403,155.04	60.70 %
610 - Expenses - Other	3,570,240.00	3,570,240.00	12,350.00	2,167,084.96	1,403,155.04	60.70 %
Expense Total:	3,570,240.00	3,570,240.00	12,350.00	2,167,084.96	1,403,155.04	60.70 %
Fund: 450 - Project Fund - Judicial Expansion Surplus (Deficit):	-1,103,243.00	-1,103,243.00	-12,350.00	-889,047.79	214,195.21	80.58 %
Fund: 455 - 2017 Bond Debt Svc Fund - Judicial Expansion						
Revenue	625,000.00	625,000.00	0.00	494,150.00	-130,850.00	79.06 %
Revenue Total:	625,000.00	625,000.00	0.00	494,150.00	-130,850.00	79.06 %
Expense	624,700.00	624,700.00	0.00	494,150.00	130,550.00	79.10 %
610 - Expenses - Other	624,700.00	624,700.00	0.00	494,150.00	130,550.00	79.10 %
Expense Total:	624,700.00	624,700.00	0.00	494,150.00	130,550.00	79.10 %
Fund: 455 - 2017 Bond Debt Svc Fund - Judicial Expansion Surplus (300.00	300.00	0.00	0.00	-300.00	0.00 %
Report Surplus (Deficit):	-6,795,419.39	-6,935,419.39	274,897.39	-1,427,393.75	5,508,025.64	20.58 %

Fund Summary

Fund	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)
101 - Christian County General Fu	-3,029,590.00	-3,069,590.00	89,939.48	662,001.79	3,731,591.79
201 - Co. Law Enforcement	-57,805.00	-109,805.00	188,689.71	235,160.23	344,965.23
205 - Federal Forfeiture I	3,500.00	3,500.00	4,958.06	9,110.13	5,610.13
208 - Law Enforcement Training	230.00	230.00	1,414.56	1,788.47	1,558.47
210 - Civil Process	-10,700.00	-10,700.00	3,949.70	18,183.51	28,883.51
212 - Inmate Prisoner Detainee Se	-8,500.00	-8,500.00	215.00	8,004.59	16,504.59
215 - Sheriff's Conceal Carry	-130,550.00	-130,550.00	859.56	15,824.77	146,374.77
219 - Family Violence	0.00	0.00	0.00	0.00	0.00
220 - LEPC	-2,400.00	-2,400.00	3,343.87	3,412.28	5,812.28
221 - Road Sales Tax	88,000.00	48,000.00	115,188.18	183,781.93	135,781.93
222 - CART	5,000.00	5,000.00	-97.07	-105.69	-5,105.69
231 - Common I	-774,739.54	-774,739.54	-123,504.67	-404,437.48	370,302.06
232 - Common II	-356,357.00	-356,357.00	5,374.73	-438,822.83	-82,465.83
233 - Bridge	120,625.00	120,625.00	15,921.11	74,891.09	-45,733.91
241 - Assessment	-178,511.00	-178,511.00	-49,615.97	187,767.67	366,278.67
250 - LEST	-32,259.11	-40,259.11	13,425.71	46,384.42	86,643.53
255 - LERF	5,500.00	5,500.00	0.00	29,811.43	24,311.43
260 - P.A. Training	-370.00	-370.00	0.00	146.23	516.23
265 - Delinquent Taxes	2,600.00	2,600.00	-489.50	2,382.43	-217.57
268 - Adm. Handling Cost	-545.20	-545.20	754.08	-7,945.24	-7,400.04
269 - Law Library	-605.00	-605.00	0.00	-13,465.94	-12,860.94
271 - Record Retention	-31,000.00	-31,000.00	3,029.84	3,267.56	34,267.56
272 - Record Technology	-6,925.00	-6,925.00	5,723.33	39,963.56	46,888.56
275 - Tax Maintenance	-27,000.00	-27,000.00	0.00	57,632.48	84,632.48
280 - Building Inspection	6,505.00	6,505.00	5,806.53	13,570.76	7,065.76
285 - County Elections	150.00	150.00	0.00	-4,140.94	-4,290.94
288 - Elections 5%	6,450.00	6,450.00	2,361.15	11,956.62	5,506.62
289 - HAVA	-24,005.00	-24,005.00	0.00	-6,795.78	17,209.22
420 - Stone Hollow NID	4,590.00	4,590.00	0.00	3,296.06	-1,293.94
425 - Building Bond Retirement	-1,262,153.89	-1,262,153.89	0.00	-1,265,874.89	-3,721.00
430 - River Downs West NID	-1,610.65	-1,610.65	0.00	-5,095.18	-3,484.53
450 - Project Fund - Judicial Expan	-1,103,243.00	-1,103,243.00	-12,350.00	-889,047.79	214,195.21
455 - 2017 Bond Debt Svc Fund - J	300.00	300.00	0.00	0.00	-300.00
Report Surplus (Deficit):	-6,795,419.39	-6,935,419.39	274,897.39	-1,427,393.75	5,508,025.64



Christian County, MO

Prior-Year Comparative Income Statement

Account Summary

For the Period Ending 07/31/2019

		2018	2019	July Variance		2018	2019	YTD Variance	
		July Activity	July Activity	Favorable / (Unfavorable)	Variance %	YTD Activity	YTD Activity	Favorable / (Unfavorable)	Variance %
Fund: 101 - Christian County General Fund									
Revenue									
101-41100	Property Tax	3,161.30	3,202.18	40.88	1.29%	572,949.96	652,090.74	79,140.78	13.81%
101-41119	Surtax	0.00	0.00	0.00	0.00%	56,899.22	58,845.45	1,946.23	3.42%
101-41175	Cable Franchise Fees	13,368.30	14,199.70	831.40	6.22%	40,003.79	42,256.99	2,253.20	5.63%
101-41310	Sales Tax	436,244.83	393,962.41	-42,282.42	-9.69%	2,378,342.29	2,477,853.66	99,511.37	4.18%
101-41631	Interest on Financial Inst Tax	0.00	0.00	0.00	0.00%	11.98	40.36	28.38	236.89%
101-41910	Delinquent Tax Fees	1,621.06	422.50	-1,198.56	-73.94%	10,757.50	4,664.58	-6,092.92	-56.64%
101-42290	County Clerk Fees	320.70	463.00	142.30	44.37%	2,709.20	2,898.25	189.05	6.98%
101-43300	Payments in Lieu of Tax	0.00	0.00	0.00	0.00%	116,008.00	106,211.00	-9,797.00	-8.45%
101-43414	VOCA Grant	19,446.39	0.00	-19,446.39	-100.00%	61,624.99	0.00	-61,624.99	-100.00%
101-43417	Emergency Management Grants	0.00	0.00	0.00	0.00%	7,940.61	7,463.10	-477.51	-6.01%
101-43421	Juvenile	0.00	0.00	0.00	0.00%	34,119.20	29,268.38	-4,850.82	-14.22%
101-43610	Election Cost Reimbursement	0.00	0.00	0.00	0.00%	2,572.81	2,895.00	322.19	12.52%
101-44110	Associate Division I Fees	0.00	0.00	0.00	0.00%	45.00	63.00	18.00	40.00%
101-44111	Circuit Clerk Fees	6,486.20	288.00	-6,198.20	-95.56%	50,477.24	47,802.25	-2,674.99	-5.30%
101-44115	Associate Division II Fees	1,420.00	144.00	-1,276.00	-89.86%	7,571.00	6,799.00	-772.00	-10.20%
101-44119	Public Administrator Fees	2,557.80	1,000.00	-1,557.80	-60.90%	31,731.55	12,498.57	-19,232.98	-60.61%
101-44120	Recorder of Deeds Fees	33,975.25	31,944.00	-2,031.25	-5.98%	220,819.50	203,852.50	-16,967.00	-7.68%
101-44130	Planning & Development Fees	2,880.00	3,133.70	253.70	8.81%	23,960.00	30,928.70	6,968.70	29.08%
101-44194	Collector Commissions & Fees	30,233.48	33,005.68	2,772.20	9.17%	741,870.99	768,728.63	26,857.64	3.62%
101-44195	Miscellaneous Fees	30.00	0.00	-30.00	-100.00%	0.00	0.00	0.00	0.00%
101-44210	Civil Process Fees	0.00	0.00	0.00	0.00%	0.00	35.00	35.00	0.00%
101-44413	Recycle	1,099.99	1,225.00	125.01	11.36%	5,898.92	5,611.90	-287.02	-4.87%
101-44631	Child Support Reimbursement	0.00	0.00	0.00	0.00%	270.90	436.53	165.63	61.14%
101-46611	Interest	13,360.19	9.30	-13,350.89	-99.93%	92,294.07	134,083.42	41,789.35	45.28%
101-48100	Rent	3,740.00	0.00	-3,740.00	-100.00%	13,090.00	13,090.00	0.00	0.00%
101-48101	Miscellaneous Revenue	29.94	300.00	270.06	902.00%	2,978.48	7,371.41	4,392.93	147.49%
101-48102	Expense Reimbursement	357.10	2,222.64	1,865.54	522.41%	398,327.50	7,747.17	-390,580.33	-98.06%
101-48103	LAGERS - Health Department	0.00	6,595.62	6,595.62	0.00%	0.00	40,982.69	40,982.69	0.00%
101-48300	Insurance Reimbursement	0.00	0.00	0.00	0.00%	0.00	25,740.05	25,740.05	0.00%
101-49475	Collector TMF Reimbursement	0.00	0.00	0.00	0.00%	6,770.09	5,025.60	-1,744.49	-25.77%
	Revenue Total:	570,332.53	492,117.73	-78,214.80	-13.71%	4,880,044.79	4,695,283.93	-184,760.86	-3.79%
Expense									
101-010-51110	Salary Elected Official - COMMISSION	12,743.84	13,424.54	-680.70	-5.34%	95,399.21	98,166.96	-2,767.75	-2.90%
101-010-51120	Salary Other - COMMISSION	5,843.71	4,465.54	1,378.17	23.58%	73,757.65	34,572.20	39,185.45	53.13%

Prior-Year Comparative Income Statement

For the Period Ending 07/31/2019

		July Variance				YTD Variance			
		2018 July Activity	2019 July Activity	Favorable / (Unfavorable)	Variance %	2018 YTD Activity	2019 YTD Activity	Favorable / (Unfavorable)	Variance %
101-010-51210	Health Insurance	1,089.00	766.00	323.00	29.66%	9,801.00	5,362.00	4,439.00	45.23%
101-010-51220	FICA	1,332.44	1,319.68	12.76	0.96%	12,251.69	9,812.61	2,439.08	19.91%
101-010-51230	Lagers	2,437.78	2,361.48	76.30	3.13%	21,956.66	17,365.12	4,591.54	20.91%
101-010-51250	Unemployment Insurance	8.58	0.00	8.58	100.00%	239.54	221.62	17.92	7.48%
101-010-51260	Workers' Compensation	0.00	0.00	0.00	0.00%	928.75	772.17	156.58	16.86%
101-010-52315	Studies for County Improvement	0.00	0.00	0.00	0.00%	15,000.00	0.00	15,000.00	100.00%
101-010-52435	Vehicle Maintenance & Repair	0.00	0.00	0.00	0.00%	0.00	1,011.01	-1,011.01	0.00%
101-010-52530	Phone	75.70	125.97	-50.27	-66.41%	491.77	636.13	-144.36	-29.36%
101-010-52580	Mileage	0.00	0.00	0.00	0.00%	0.00	475.00	-475.00	0.00%
101-010-52590	Training	0.00	0.00	0.00	0.00%	2,485.73	101.80	2,383.93	95.90%
101-010-53600	Office Expense	177.21	603.67	-426.46	-240.65%	3,973.42	2,867.37	1,106.05	27.84%
101-010-53605	Postage	13.21	18.60	-5.39	-40.80%	60.15	52.84	7.31	12.15%
101-010-53618	Small Equipment	0.00	0.00	0.00	0.00%	0.00	654.00	-654.00	0.00%
101-020-51110	Salary Elected Official - COUNTY CLER	4,353.48	4,726.54	-373.06	-8.57%	32,589.75	35,262.52	-2,672.77	-8.20%
101-020-51120	Salary Other - COUNTY CLERK OTHER	7,522.85	7,528.78	-5.93	-0.08%	56,837.13	56,249.22	587.91	1.03%
101-020-51210	Health Insurance	1,452.00	1,466.90	-14.90	-1.03%	10,164.00	10,109.30	54.70	0.54%
101-020-51220	FICA	871.86	924.53	-52.67	-6.04%	6,584.40	6,908.86	-324.46	-4.93%
101-020-51230	Lagers	1,638.94	1,617.69	21.25	1.30%	12,340.93	12,079.55	261.38	2.12%
101-020-51250	Unemployment Insurance	8.39	0.00	8.39	100.00%	339.11	291.96	47.15	13.90%
101-020-51260	Workers' Compensation	0.00	0.00	0.00	0.00%	615.76	550.79	64.97	10.55%
101-020-52432	Software Maintenance & Licenses	0.00	1,862.49	-1,862.49	0.00%	2,979.00	5,312.49	-2,333.49	-78.33%
101-020-52522	Bond	0.00	0.00	0.00	0.00%	0.00	208.00	-208.00	0.00%
101-020-52530	Phone	73.30	73.92	-0.62	-0.85%	483.32	520.59	-37.27	-7.71%
101-020-52580	Mileage	20.06	0.00	20.06	100.00%	417.34	223.01	194.33	46.56%
101-020-52590	Training	0.00	0.00	0.00	0.00%	822.50	1,621.80	-799.30	-97.18%
101-020-53600	Office Expense	306.12	184.70	121.42	39.66%	2,790.01	2,214.12	575.89	20.64%
101-020-53605	Postage	17.01	64.85	-47.84	-281.25%	81.42	196.19	-114.77	-140.96%
101-020-54750	Equipment	0.00	0.00	0.00	0.00%	0.00	292.00	-292.00	0.00%
101-030-51120	Salary Other - ELECTION	3,998.95	4,686.24	-687.29	-17.19%	30,198.16	33,089.50	-2,891.34	-9.57%
101-030-51210	Health Insurance	363.00	448.10	-85.10	-23.44%	2,541.00	2,146.70	394.30	15.52%
101-030-51220	FICA	303.99	354.54	-50.55	-16.63%	2,296.64	2,512.98	-216.34	-9.42%
101-030-51230	Lagers	551.85	364.63	187.22	33.93%	3,920.50	2,809.84	1,110.66	28.33%
101-030-51250	Unemployment Insurance	6.28	16.51	-10.23	-162.90%	72.57	232.68	-160.11	-220.63%
101-030-51260	Workers' Compensation	0.00	0.00	0.00	0.00%	212.98	222.25	-9.27	-4.35%
101-030-52312	Canvassing	0.00	0.00	0.00	0.00%	750.00	0.00	750.00	100.00%
101-030-52432	Software Maintenance & Licenses	0.00	0.00	0.00	0.00%	504.00	400.00	104.00	20.63%
101-030-52530	Phone	104.83	95.84	8.99	8.58%	568.39	610.78	-42.39	-7.46%
101-030-53600	Office Expense	335.32	66.77	268.55	80.09%	923.60	965.79	-42.19	-4.57%
101-030-53605	Postage	468.73	318.15	150.58	32.13%	1,607.46	2,760.98	-1,153.52	-71.76%
101-030-54750	Equipment	0.00	0.00	0.00	0.00%	797.00	0.00	797.00	100.00%
101-040-51120	Salary Other - CUSTODIAN	10,849.32	13,526.14	-2,676.82	-24.67%	79,620.94	94,957.02	-15,336.08	-19.26%
101-040-51210	Health Insurance	1,815.00	2,298.00	-483.00	-26.61%	11,797.50	14,554.00	-2,756.50	-23.37%

Prior-Year Comparative Income Statement

For the Period Ending 07/31/2019

		July Variance				YTD Variance			
		2018 July Activity	2019 July Activity	Favorable / (Unfavorable)	Variance %	2018 YTD Activity	2019 YTD Activity	Favorable / (Unfavorable)	Variance %
101-040-51220	FICA	808.00	1,008.99	-200.99	-24.88%	5,931.48	7,090.36	-1,158.88	-19.54%
101-040-51230	Lagers	1,254.24	1,533.64	-279.40	-22.28%	9,459.41	11,188.86	-1,729.45	-18.28%
101-040-51250	Unemployment Insurance	32.95	16.60	16.35	49.62%	352.49	617.17	-264.68	-75.09%
101-040-51260	Workers' Compensation	0.00	0.00	0.00	0.00%	8,870.12	14,507.72	-5,637.60	-63.56%
101-040-51270	Uniforms	151.47	141.78	9.69	6.40%	1,242.64	1,389.57	-146.93	-11.82%
101-040-52410	Utilities	40,733.97	24,065.30	16,668.67	40.92%	143,844.40	188,344.70	-44,500.30	-30.94%
101-040-52430	Repairs & Maintenance Equipment	406.72	0.00	406.72	100.00%	3,755.26	365.82	3,389.44	90.26%
101-040-52435	Vehicle Maintenance & Repair	0.00	0.00	0.00	0.00%	201.96	150.96	51.00	25.25%
101-040-52438	Building Repairs & Maintenance	6,510.37	2,135.90	4,374.47	67.19%	90,130.48	51,858.13	38,272.35	42.46%
101-040-52439	Elevator Maintenance	72.59	78.11	-5.52	-7.60%	7,390.21	7,668.09	-277.88	-3.76%
101-040-52590	Training	0.00	0.00	0.00	0.00%	0.00	2,123.96	-2,123.96	0.00%
101-040-53600	Office Expense	57.06	57.02	0.04	0.07%	399.15	785.72	-386.57	-96.85%
101-040-53610	Custodian Supplies	1,845.93	2,670.35	-824.42	-44.66%	14,268.30	18,991.21	-4,722.91	-33.10%
101-040-53618	Small Equipment	0.00	161.10	-161.10	0.00%	874.00	841.01	32.99	3.77%
101-040-53619	Late Fees	0.00	68.38	-68.38	0.00%	0.00	261.73	-261.73	0.00%
101-040-53626	Fuel Expense	303.69	597.41	-293.72	-96.72%	1,264.51	2,475.01	-1,210.50	-95.73%
101-040-54750	Equipment	817.44	0.00	817.44	100.00%	2,132.44	13,806.61	-11,674.17	-547.46%
101-040-54752	Vehicle Purchases	0.00	0.00	0.00	0.00%	0.00	33,857.00	-33,857.00	0.00%
101-060-51110	Salary Elected Official - TREASURER	4,353.48	4,507.32	-153.84	-3.53%	32,589.75	33,727.98	-1,138.23	-3.49%
101-060-51120	Salary Other - TREASURER OTHER	2,304.96	2,666.99	-362.03	-15.71%	16,678.36	19,849.61	-3,171.25	-19.01%
101-060-51210	Health Insurance	726.00	766.00	-40.00	-5.51%	5,082.00	5,362.00	-280.00	-5.51%
101-060-51220	FICA	496.70	503.46	-6.76	-1.36%	3,681.04	3,781.07	-100.03	-2.72%
101-060-51230	Lagers	918.86	947.00	-28.14	-3.06%	6,798.99	5,861.47	937.52	13.79%
101-060-51250	Unemployment Insurance	0.00	0.00	0.00	0.00%	106.59	105.60	0.99	0.93%
101-060-51260	Workers' Compensation	0.00	0.00	0.00	0.00%	341.89	310.16	31.73	9.28%
101-060-52430	Repairs & Maintenance Equipment	0.00	0.00	0.00	0.00%	783.54	0.00	783.54	100.00%
101-060-52522	Bond	0.00	0.00	0.00	0.00%	80.00	0.00	80.00	100.00%
101-060-52530	Phone	14.45	14.26	0.19	1.31%	100.09	104.47	-4.38	-4.38%
101-060-52580	Mileage	0.00	0.00	0.00	0.00%	232.50	393.82	-161.32	-69.38%
101-060-52590	Training	0.00	0.00	0.00	0.00%	586.65	347.55	239.10	40.76%
101-060-53600	Office Expense	19.00	0.00	19.00	100.00%	398.22	100.09	298.13	74.87%
101-060-53605	Postage	99.15	148.65	-49.50	-49.92%	1,082.06	1,032.93	49.13	4.54%
101-060-53618	Small Equipment	0.00	0.00	0.00	0.00%	2,682.00	0.00	2,682.00	100.00%
101-070-51110	Salary Elected Official - COLLECTOR	4,353.48	4,726.54	-373.06	-8.57%	32,589.75	35,262.52	-2,672.77	-8.20%
101-070-51120	Salary Other - COLLECTOR OTHER	6,709.21	8,747.23	-2,038.02	-30.38%	54,051.79	62,503.29	-8,451.50	-15.64%
101-070-51210	Health Insurance	1,089.00	1,149.00	-60.00	-5.51%	7,623.00	8,043.00	-420.00	-5.51%
101-070-51220	FICA	796.96	980.27	-183.31	-23.00%	6,282.82	7,125.71	-842.89	-13.42%
101-070-51230	Lagers	1,317.22	1,354.10	-36.88	-2.80%	9,901.71	9,915.08	-13.37	-0.14%
101-070-51250	Unemployment Insurance	14.12	18.78	-4.66	-33.00%	232.14	392.47	-160.33	-69.07%
101-070-51260	Workers' Compensation	0.00	0.00	0.00	0.00%	657.16	575.39	81.77	12.44%
101-070-52530	Phone	60.50	60.80	-0.30	-0.50%	420.02	442.75	-22.73	-5.41%
101-070-53605	Postage	73.25	223.10	-149.85	-204.57%	893.78	6,676.69	-5,782.91	-647.02%

Prior-Year Comparative Income Statement

For the Period Ending 07/31/2019

		July Variance				YTD Variance			
		2018 July Activity	2019 July Activity	Favorable / (Unfavorable)	Variance %	2018 YTD Activity	2019 YTD Activity	Favorable / (Unfavorable)	Variance %
101-090-51110	Salary Elected Official - RECORDER	4,353.48	4,726.54	-373.06	-8.57%	32,589.75	35,262.52	-2,672.77	-8.20%
101-090-51120	Salary Other - RECORDER OTHER	8,404.58	8,535.65	-131.07	-1.56%	63,199.98	63,189.06	10.92	0.02%
101-090-51210	Health Insurance	1,452.00	1,532.00	-80.00	-5.51%	10,164.00	10,724.00	-560.00	-5.51%
101-090-51220	FICA	923.80	966.00	-42.20	-4.57%	6,962.53	7,191.66	-229.13	-3.29%
101-090-51230	Lagers	1,760.62	1,750.60	10.02	0.57%	13,219.06	12,084.20	1,134.86	8.59%
101-090-51250	Unemployment Insurance	0.39	0.00	0.39	100.00%	441.21	422.38	18.83	4.27%
101-090-51260	Workers' Compensation	0.00	0.00	0.00	0.00%	670.19	581.60	88.59	13.22%
101-110-52302	Guardian Ad Litem Fees	0.00	1,290.00	-1,290.00	0.00%	0.00	15,375.50	-15,375.50	0.00%
101-110-52430	Repairs & Maintenance Equipment	255.00	0.00	255.00	100.00%	255.00	0.00	255.00	100.00%
101-110-52500	Dues	0.00	0.00	0.00	0.00%	0.00	837.64	-837.64	0.00%
101-110-52515	Jury Expense	1,377.05	2,331.13	-954.08	-69.28%	16,346.44	30,875.64	-14,529.20	-88.88%
101-110-52516	Furnishings & Fixtures	0.00	0.00	0.00	0.00%	0.00	15,348.58	-15,348.58	0.00%
101-110-52530	Phone	317.08	307.14	9.94	3.13%	2,188.90	2,149.78	39.12	1.79%
101-110-52580	Mileage	0.00	15.58	-15.58	0.00%	562.08	444.74	117.34	20.88%
101-110-52590	Training	99.00	0.00	99.00	100.00%	3,705.27	2,936.73	768.54	20.74%
101-110-53600	Office Expense	730.62	1,683.15	-952.53	-130.37%	12,389.53	19,960.99	-7,571.46	-61.11%
101-110-53605	Postage	941.55	991.60	-50.05	-5.32%	3,079.93	5,998.03	-2,918.10	-94.75%
101-110-53618	Small Equipment	0.00	0.00	0.00	0.00%	2,651.02	7,051.22	-4,400.20	-165.98%
101-110-54750	Equipment	0.00	0.00	0.00	0.00%	2,064.99	5,663.00	-3,598.01	-174.24%
101-110-57507	Court Costs	881.53	0.00	881.53	100.00%	4,330.82	4,742.83	-412.01	-9.51%
101-121-52300	Legal Fees	11,770.00	0.00	11,770.00	100.00%	49,548.00	0.00	49,548.00	100.00%
101-121-52302	Guardian Ad Litem Fees	0.00	0.00	0.00	0.00%	0.00	19,838.00	-19,838.00	0.00%
101-121-52303	Legal Fees - Status/Delinquency	0.00	0.00	0.00	0.00%	0.00	6,416.62	-6,416.62	0.00%
101-121-52304	Legal Fees-Other Juvenile	0.00	0.00	0.00	0.00%	0.00	22,178.00	-22,178.00	0.00%
101-121-52310	Consultant	2,080.66	62.64	2,018.02	96.99%	14,815.06	15,176.65	-361.59	-2.44%
101-121-52430	Repairs & Maintenance Equipment	0.00	0.00	0.00	0.00%	0.00	39.97	-39.97	0.00%
101-121-52500	Dues	0.00	0.00	0.00	0.00%	705.00	510.00	195.00	27.66%
101-121-52530	Phone	25.05	255.94	-230.89	-921.72%	183.26	871.37	-688.11	-375.48%
101-121-52580	Mileage	0.00	0.00	0.00	0.00%	409.22	0.00	409.22	100.00%
101-121-52590	Training	0.00	0.00	0.00	0.00%	0.00	219.77	-219.77	0.00%
101-121-53600	Office Expense	0.00	0.00	0.00	0.00%	1,015.41	428.33	587.08	57.82%
101-121-53605	Postage	0.00	7.80	-7.80	0.00%	19.97	86.68	-66.71	-334.05%
101-122-52500	Dues	0.00	0.00	0.00	0.00%	410.00	410.50	-0.50	-0.12%
101-122-52530	Phone	46.93	230.17	-183.24	-390.45%	340.49	899.71	-559.22	-164.24%
101-122-52590	Training	0.00	10.00	-10.00	0.00%	0.00	10.00	-10.00	0.00%
101-122-53600	Office Expense	0.00	0.00	0.00	0.00%	531.27	1,733.75	-1,202.48	-226.34%
101-122-53605	Postage	0.00	0.00	0.00	0.00%	20.98	18.80	2.18	10.39%
101-130-51110	Salary Elected Official - PUBLIC ADM	4,353.48	4,507.32	-153.84	-3.53%	32,589.75	33,727.98	-1,138.23	-3.49%
101-130-51120	Salary Other - PUBLIC ADM. OTHER	3,457.10	3,851.28	-394.18	-11.40%	25,220.05	26,421.69	-1,201.64	-4.76%
101-130-51210	Health Insurance	726.00	766.00	-40.00	-5.51%	5,082.00	5,362.00	-280.00	-5.51%
101-130-51220	FICA	588.83	630.96	-42.13	-7.15%	4,361.69	4,542.18	-180.49	-4.14%
101-130-51230	Lagers	931.98	1,014.62	-82.64	-8.87%	7,332.56	7,851.01	-518.45	-7.07%

Prior-Year Comparative Income Statement

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		July Variance				YTD Variance			
		2018 July Activity	2019 July Activity	Favorable / (Unfavorable)	Variance %	2018 YTD Activity	2019 YTD Activity	Favorable / (Unfavorable)	Variance %
101-130-51250	Unemployment Insurance	9.83	14.42	-4.59	-46.69%	118.72	186.10	-67.38	-56.76%
101-130-51260	Workers' Compensation	0.00	0.00	0.00	0.00%	401.78	351.28	50.50	12.57%
101-130-52432	Computer Software Maintenance	0.00	0.00	0.00	0.00%	950.00	950.00	0.00	0.00%
101-130-52530	Phone	31.61	49.44	-17.83	-56.41%	372.71	432.27	-59.56	-15.98%
101-130-52580	Mileage	0.00	0.00	0.00	0.00%	1,024.03	339.30	684.73	66.87%
101-130-52590	Training	0.00	0.00	0.00	0.00%	505.20	614.85	-109.65	-21.70%
101-130-53600	Office Expense	0.00	0.00	0.00	0.00%	505.28	0.00	505.28	100.00%
101-130-53605	Postage	102.41	52.05	50.36	49.17%	257.70	428.33	-170.63	-66.21%
101-130-53618	Small Equipment	0.00	0.00	0.00	0.00%	0.00	0.00	0.00	0.00%
101-130-53626	Fuel Expense	0.00	0.00	0.00	0.00%	0.00	120.50	-120.50	0.00%
101-140-51110	Salary Elected Official - PROSECUTIN	10,670.69	10,895.40	-224.71	-2.11%	79,543.14	80,741.93	-1,198.79	-1.51%
101-140-51120	Salary Other - PROSECUTING ATTORN	30,818.34	29,207.79	1,610.55	5.23%	230,855.72	219,742.08	11,113.64	4.81%
101-140-51130	Contract Labor	0.00	0.00	0.00	0.00%	0.00	26,250.00	-26,250.00	0.00%
101-140-51210	Health Insurance	3,266.09	2,681.00	585.09	17.91%	21,960.59	16,852.00	5,108.59	23.26%
101-140-51220	FICA	3,016.00	2,868.71	147.29	4.88%	22,663.01	21,617.29	1,045.72	4.61%
101-140-51230	Lagers	5,724.54	5,293.60	430.94	7.53%	36,712.43	38,663.81	-1,951.38	-5.32%
101-140-51232	PACAR Retirement	969.00	969.00	0.00	0.00%	6,783.00	6,783.00	0.00	0.00%
101-140-51250	Unemployment Insurance	0.00	21.67	-21.67	0.00%	709.72	673.68	36.04	5.08%
101-140-51260	Workers' Compensation	0.00	0.00	0.00	0.00%	2,488.58	2,260.42	228.16	9.17%
101-140-52300	Legal Fees	0.00	0.00	0.00	0.00%	0.00	275.00	-275.00	0.00%
101-140-52345	Witness & Reporter Expense	0.00	309.51	-309.51	0.00%	0.00	2,659.47	-2,659.47	0.00%
101-140-52431	Computer Hardware Maintenance	692.00	932.00	-240.00	-34.68%	14,646.29	19,284.33	-4,638.04	-31.67%
101-140-52500	Dues	0.00	0.00	0.00	0.00%	0.00	3,727.56	-3,727.56	0.00%
101-140-52530	Phone	0.00	673.03	-673.03	0.00%	0.00	4,326.53	-4,326.53	0.00%
101-140-53600	Office Expense	0.00	932.60	-932.60	0.00%	0.00	12,255.58	-12,255.58	0.00%
101-140-53605	Postage	0.00	439.35	-439.35	0.00%	0.00	2,723.91	-2,723.91	0.00%
101-140-54755	Computer Hardware	0.00	3,613.00	-3,613.00	0.00%	4,057.77	6,749.00	-2,691.23	-66.32%
101-150-51120	Salary Other - JUVENILE	9,080.56	12,167.50	-3,086.94	-34.00%	65,017.71	94,671.11	-29,653.40	-45.61%
101-150-51210	Health Insurance	726.00	1,532.00	-806.00	-111.02%	5,808.00	8,043.00	-2,235.00	-38.48%
101-150-51220	FICA	690.92	882.22	-191.30	-27.69%	4,933.45	6,930.65	-1,997.20	-40.48%
101-150-51230	Lagers	853.00	716.82	136.18	15.96%	4,949.87	5,979.31	-1,029.44	-20.80%
101-150-51250	Unemployment Insurance	30.81	4.29	26.52	86.08%	285.13	563.82	-278.69	-97.74%
101-150-51260	Workers' Compensation	0.00	0.00	0.00	0.00%	11,494.65	11,489.78	4.87	0.04%
101-150-51270	Uniforms	239.97	0.00	239.97	100.00%	594.89	1,646.75	-1,051.86	-176.82%
101-150-52300	Legal Fees	3,750.00	3,800.00	-50.00	-1.33%	27,650.00	26,645.00	1,005.00	3.63%
101-150-52320	Testing, Evaluation & Counseling Serv	0.00	0.00	0.00	0.00%	6,090.00	1,959.55	4,130.45	67.82%
101-150-52322	OSCA Grant	0.00	0.00	0.00	0.00%	0.00	4,509.45	-4,509.45	0.00%
101-150-52351	Grant Expense	0.00	0.00	0.00	0.00%	6,319.44	0.00	6,319.44	100.00%
101-150-52435	Vehicle Maintenance & Repair	0.00	0.00	0.00	0.00%	208.07	67.25	140.82	67.68%
101-150-52500	Dues	0.00	0.00	0.00	0.00%	0.00	275.00	-275.00	0.00%
101-150-52530	Phone	732.50	163.85	568.65	77.63%	5,126.35	4,221.06	905.29	17.66%
101-150-52590	Training	56.00	0.00	56.00	100.00%	2,737.02	235.00	2,502.02	91.41%

Prior-Year Comparative Income Statement

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		July Variance				YTD Variance			
		2018 July Activity	2019 July Activity	Favorable / (Unfavorable)	Variance %	2018 YTD Activity	2019 YTD Activity	Favorable / (Unfavorable)	Variance %
101-150-53600	Office Expense	322.45	1,035.07	-712.62	-221.00%	2,676.16	6,180.81	-3,504.65	-130.96%
101-150-53605	Postage	0.00	72.05	-72.05	0.00%	0.00	299.73	-299.73	0.00%
101-150-53618	Small Equipment	0.00	0.00	0.00	0.00%	3,719.00	5,488.15	-1,769.15	-47.57%
101-150-53626	Fuel Expense	396.68	291.38	105.30	26.55%	3,167.51	3,112.10	55.41	1.75%
101-150-54750	Equipment	0.00	0.00	0.00	0.00%	-4.54	0.00	-4.54	-100.00%
101-150-54752	Vehicle Purchases	0.00	0.00	0.00	0.00%	26,000.00	-28,500.00	54,500.00	209.62%
101-150-57505	Juvenile Detention Fund	0.00	0.00	0.00	0.00%	59,764.25	50,746.50	9,017.75	15.09%
101-160-51110	Salary Elected Official - CORONER	3,007.84	3,161.70	-153.86	-5.12%	22,516.42	23,635.82	-1,119.40	-4.97%
101-160-51120	Salary Other - CORONER	507.60	592.10	-84.50	-16.65%	3,611.44	3,780.50	-169.06	-4.68%
101-160-51130	Contract Services	0.00	0.00	0.00	0.00%	1,075.00	0.00	1,075.00	100.00%
101-160-51210	Health Insurance	363.00	383.00	-20.00	-5.51%	2,541.00	2,681.00	-140.00	-5.51%
101-160-51220	FICA	267.63	284.11	-16.48	-6.16%	1,989.70	2,076.00	-86.30	-4.34%
101-160-51230	Lagers	415.08	417.34	-2.26	-0.54%	3,107.25	3,119.90	-12.65	-0.41%
101-160-51250	Unemployment Insurance	4.73	5.21	-0.48	-10.15%	7.16	33.29	-26.13	-364.94%
101-160-51260	Workers' Compensation	0.00	0.00	0.00	0.00%	367.40	326.83	40.57	11.04%
101-160-52435	Vehicle Maintenance & Repair	0.00	0.00	0.00	0.00%	3,022.44	0.00	3,022.44	100.00%
101-160-52515	Inquest & Autopsy Expense	0.00	0.00	0.00	0.00%	11,650.00	5,992.00	5,658.00	48.57%
101-160-52588	Mileage & Viewing	0.00	0.00	0.00	0.00%	0.00	260.00	-260.00	0.00%
101-160-52590	Training	0.00	0.00	0.00	0.00%	1,640.00	900.00	740.00	45.12%
101-160-53610	Coroner Supplies	0.00	0.00	0.00	0.00%	335.00	453.00	-118.00	-35.22%
101-160-53626	Fuel Expense	97.70	67.34	30.36	31.07%	519.10	428.90	90.20	17.38%
101-170-25400	Public Defender Rent	0.00	0.00	0.00	0.00%	24,805.93	24,805.93	0.00	0.00%
101-170-51285	Employee Screening	99.00	0.00	99.00	100.00%	2,536.00	1,622.00	914.00	36.04%
101-170-52300	Legal Fees	0.00	6,146.00	-6,146.00	0.00%	53,757.80	8,372.08	45,385.72	84.43%
101-170-52301	County Counselor	8,333.34	8,333.34	0.00	0.00%	58,333.38	58,333.38	0.00	0.00%
101-170-52305	Audit	0.00	0.00	0.00	0.00%	21,185.00	19,000.00	2,185.00	10.31%
101-170-52340	Court Reporter	2.75	259.47	-256.72	-9,335.27%	2,476.42	1,815.24	661.18	26.70%
101-170-52342	GIS	45,134.75	0.00	45,134.75	100.00%	50,184.75	5,050.00	45,134.75	89.94%
101-170-52431	Computer Hardware Maintenance	11,599.58	6,910.00	4,689.58	40.43%	69,395.50	60,030.27	9,365.23	13.50%
101-170-52432	Computer Software Maintenance	0.00	3,683.10	-3,683.10	0.00%	31,567.42	21,084.60	10,482.82	33.21%
101-170-52500	Organizational Dues	7,238.96	0.00	7,238.96	100.00%	29,591.96	18,185.52	11,406.44	38.55%
101-170-52520	Property & Liability Insurance	0.00	0.00	0.00	0.00%	145,978.07	173,987.29	-28,009.22	-19.19%
101-170-52525	Vehicle Insurance	0.00	0.00	0.00	0.00%	4,692.87	437.68	4,255.19	90.67%
101-170-52530	Phone	59.19	59.99	-0.80	-1.35%	405.52	418.14	-12.62	-3.11%
101-170-52540	Publication Costs	8,883.54	306.00	8,577.54	96.56%	12,005.32	2,466.70	9,538.62	79.45%
101-170-52560	Record Storage	90.00	90.00	0.00	0.00%	730.00	540.00	190.00	26.03%
101-170-53618	Small Equipment	0.00	1,548.00	-1,548.00	0.00%	17,203.53	2,588.76	14,614.77	84.95%
101-170-53619	Late Fees	0.00	0.00	0.00	0.00%	0.00	39.00	-39.00	0.00%
101-170-54700	Land, Bldgs & Improvements	35,105.80	7,176.20	27,929.60	79.56%	86,517.30	37,076.38	49,440.92	57.15%
101-170-54750	Equipment	0.00	0.00	0.00	0.00%	10,911.02	11,461.00	-549.98	-5.04%
101-170-57506	ELECTIONS	73,057.77	0.00	73,057.77	100.00%	73,690.96	1,479.95	72,211.01	97.99%
101-170-57800	Misc	-2,529.38	2,287.90	-4,817.28	-190.45%	10,356.29	29,881.32	-19,525.03	-188.53%

Prior-Year Comparative Income Statement

For the Period Ending 07/31/2019

		July Variance				YTD Variance			
		2018 July Activity	2019 July Activity	Favorable / (Unfavorable)	Variance %	2018 YTD Activity	2019 YTD Activity	Favorable / (Unfavorable)	Variance %
101-170-58855	Loan Payment	0.00	0.00	0.00	0.00%	75,257.54	0.00	75,257.54	100.00%
101-170-59500	Disburse Fin Institution Tax	0.00	0.00	0.00	0.00%	10.16	33.80	-23.64	-232.68%
101-180-52441	Rent & Utilities	313.58	374.64	-61.06	-19.47%	16,954.25	7,753.59	9,200.66	54.27%
101-180-53600	Office Expense	1,767.33	1,730.58	36.75	2.08%	12,371.31	12,114.06	257.25	2.08%
101-180-57120	Personnel Expense	4,725.17	4,761.92	-36.75	-0.78%	33,076.19	33,333.44	-257.25	-0.78%
101-190-51120	Salary Other - EMERGENCY MGT.	9,046.84	9,315.70	-268.86	-2.97%	67,920.72	70,059.45	-2,138.73	-3.15%
101-190-51210	Health Insurance	726.00	766.00	-40.00	-5.51%	5,082.00	5,362.00	-280.00	-5.51%
101-190-51220	FICA	674.36	686.44	-12.08	-1.79%	5,073.76	5,179.83	-106.07	-2.09%
101-190-51230	Lagers	1,248.46	1,229.68	18.78	1.50%	9,365.21	9,247.89	117.32	1.25%
101-190-51250	Unemployment Insurance	0.00	0.00	0.00	0.00%	348.71	316.80	31.91	9.15%
101-190-51260	Workers' Compensation	0.00	0.00	0.00	0.00%	5,066.98	4,124.79	942.19	18.59%
101-190-52430	Repairs & Maintenance Equipment	0.00	0.00	0.00	0.00%	1,173.03	746.16	426.87	36.39%
101-190-52432	Software Maintenance & Licenses	0.00	0.00	0.00	0.00%	808.00	808.00	0.00	0.00%
101-190-52530	Phone	496.83	440.94	55.89	11.25%	3,131.04	3,062.37	68.67	2.19%
101-190-52580	Mileage	228.08	0.00	228.08	100.00%	944.78	824.69	120.09	12.71%
101-190-52590	Training	0.00	805.98	-805.98	0.00%	1,789.51	1,476.09	313.42	17.51%
101-190-53600	Office Expense	999.89	1,995.79	-995.90	-99.60%	4,414.75	5,899.84	-1,485.09	-33.64%
101-190-53605	Postage	0.94	11.05	-10.11	-1,075.53%	0.94	27.00	-26.06	-2,772.34%
101-190-53618	Small Equipment	0.00	0.00	0.00	0.00%	3,762.23	0.00	3,762.23	100.00%
101-190-53626	Fuel Expense	330.76	295.80	34.96	10.57%	2,042.10	1,924.75	117.35	5.75%
101-190-53750	Hazard Mitigation Plan	0.00	0.00	0.00	0.00%	0.00	3,666.67	-3,666.67	0.00%
101-200-51120	Salary Other - P & D	12,117.00	12,506.66	-389.66	-3.22%	104,089.50	90,980.14	13,109.36	12.59%
101-200-51210	Health Insurance	1,655.27	1,746.48	-91.21	-5.51%	11,819.27	11,459.34	359.93	3.05%
101-200-51220	FICA	909.04	930.61	-21.57	-2.37%	7,823.85	6,786.70	1,037.15	13.26%
101-200-51230	Lagers	1,388.78	1,623.36	-234.58	-16.89%	13,000.67	11,965.54	1,035.13	7.96%
101-200-51250	Unemployment Insurance	19.10	20.20	-1.10	-5.76%	588.98	505.65	83.33	14.15%
101-200-51260	Workers' Compensation	0.00	0.00	0.00	0.00%	8,222.13	2,588.22	5,633.91	68.52%
101-200-52342	GIS	0.00	0.00	0.00	0.00%	5,124.50	11,452.00	-6,327.50	-123.48%
101-200-52343	Stormwater	0.00	0.00	0.00	0.00%	1,600.00	1,600.00	0.00	0.00%
101-200-52430	Repairs & Maintenance Equipment	25.78	0.00	25.78	100.00%	25.78	53.19	-27.41	-106.32%
101-200-52435	Vehicle Maintenance & Repair	0.00	0.00	0.00	0.00%	47.56	100.12	-52.56	-110.51%
101-200-52500	Dues	0.00	200.00	-200.00	0.00%	803.00	1,008.00	-205.00	-25.53%
101-200-52510	BOA Board Meetings	0.00	275.00	-275.00	0.00%	1,275.21	525.00	750.21	58.83%
101-200-52530	Phone	170.42	215.71	-45.29	-26.58%	1,152.27	1,323.53	-171.26	-14.86%
101-200-52590	Training	0.00	60.00	-60.00	0.00%	715.00	613.00	102.00	14.27%
101-200-53600	Office Expense	375.94	325.10	50.84	13.52%	3,067.22	3,462.92	-395.70	-12.90%
101-200-53605	Postage	462.39	571.23	-108.84	-23.54%	902.39	2,886.00	-1,983.61	-219.82%
101-200-53618	Small Equipment	0.00	0.00	0.00	0.00%	404.90	608.33	-203.43	-50.24%
101-200-53626	Fuel Expense	65.92	89.00	-23.08	-35.01%	479.47	530.00	-50.53	-10.54%
101-200-54750	Equipment	0.00	0.00	0.00	0.00%	1,200.00	0.00	1,200.00	100.00%
101-210-51110	Salary Elected Official - AUDITOR	4,353.48	4,726.54	-373.06	-8.57%	32,589.75	35,262.52	-2,672.77	-8.20%
101-210-51120	Salary Other - AUDITOR	2,537.04	3,076.92	-539.88	-21.28%	20,389.02	20,941.43	-552.41	-2.71%

Prior-Year Comparative Income Statement

For the Period Ending 07/31/2019

		July Variance				YTD Variance			
		2018 July Activity	2019 July Activity	Favorable / (Unfavorable)	Variance %	2018 YTD Activity	2019 YTD Activity	Favorable / (Unfavorable)	Variance %
101-210-51210	Health Insurance	363.00	766.00	-403.00	-111.02%	2,541.00	5,362.00	-2,821.00	-111.02%
101-210-51220	FICA	525.83	586.54	-60.71	-11.55%	4,043.73	4,226.66	-182.93	-4.52%
101-210-51230	Lagers	950.89	1,030.06	-79.17	-8.33%	5,355.20	7,418.91	-2,063.71	-38.54%
101-210-51250	Unemployment Insurance	23.60	0.00	23.60	100.00%	73.14	105.61	-32.47	-44.39%
101-210-51260	Workers' Compensation	0.00	0.00	0.00	0.00%	392.95	340.44	52.51	13.36%
101-210-52500	Dues	0.00	0.00	0.00	0.00%	0.00	140.00	-140.00	0.00%
101-210-52522	Bond	0.00	0.00	0.00	0.00%	0.00	208.00	-208.00	0.00%
101-210-52530	Phone	17.93	14.26	3.67	20.47%	103.57	109.92	-6.35	-6.13%
101-210-52580	Mileage	0.00	0.00	0.00	0.00%	0.00	261.00	-261.00	0.00%
101-210-52590	Training	0.00	0.00	0.00	0.00%	470.00	1,221.14	-751.14	-159.82%
101-210-53600	Office Expense	352.14	473.76	-121.62	-34.54%	2,051.00	1,534.23	516.77	25.20%
101-210-53605	Postage	0.00	0.00	0.00	0.00%	0.00	1.50	-1.50	0.00%
101-230-51120	Salary Other - RECYCLE	4,362.96	4,494.41	-131.45	-3.01%	32,660.71	33,642.29	-981.58	-3.01%
101-230-51210	Health Insurance	726.00	766.00	-40.00	-5.51%	5,082.00	5,362.00	-280.00	-5.51%
101-230-51220	FICA	304.10	312.54	-8.44	-2.78%	2,290.87	2,354.67	-63.80	-2.78%
101-230-51230	Lagers	602.08	593.26	8.82	1.46%	4,507.12	4,440.77	66.35	1.47%
101-230-51250	Unemployment Insurance	14.84	10.68	4.16	28.03%	201.00	211.24	-10.24	-5.09%
101-230-51260	Workers' Compensation	0.00	0.00	0.00	0.00%	8,845.70	7,307.88	1,537.82	17.38%
101-230-51270	Uniforms	80.08	84.48	-4.40	-5.49%	617.43	873.60	-256.17	-41.49%
101-230-52410	Utilities	490.56	339.05	151.51	30.89%	2,840.49	1,948.89	891.60	31.39%
101-230-52430	Repairs & Maintenance Equipment	75.00	49.88	25.12	33.49%	728.99	1,022.67	-293.68	-40.29%
101-230-52435	Vehicle Maintenance & Repair	0.00	0.00	0.00	0.00%	189.91	0.00	189.91	100.00%
101-230-52530	Phone	84.35	75.67	8.68	10.29%	539.92	476.15	63.77	11.81%
101-230-53600	Office Expense	0.00	24.94	-24.94	0.00%	60.03	78.92	-18.89	-31.47%
101-230-53626	Fuel Expense	165.98	140.50	25.48	15.35%	1,002.69	953.10	49.59	4.95%
101-230-54750	Equipment	0.00	0.00	0.00	0.00%	0.00	3,500.00	-3,500.00	0.00%
101-240-51120	Salary Other - HUMAN RESOURCES	0.00	3,461.54	-3,461.54	0.00%	0.00	25,076.71	-25,076.71	0.00%
101-240-51210	Health Insurance	0.00	383.00	-383.00	0.00%	0.00	2,298.00	-2,298.00	0.00%
101-240-51220	FICA	0.00	262.52	-262.52	0.00%	0.00	1,904.64	-1,904.64	0.00%
101-240-51230	Lagers	0.00	456.92	-456.92	0.00%	0.00	913.84	-913.84	0.00%
101-240-51250	Unemployment Insurance	0.00	0.00	0.00	0.00%	0.00	95.19	-95.19	0.00%
101-240-51260	Workers' Compensation	0.00	0.00	0.00	0.00%	0.00	173.48	-173.48	0.00%
101-240-52500	Dues	0.00	0.00	0.00	0.00%	0.00	234.00	-234.00	0.00%
101-240-52590	Training	0.00	410.52	-410.52	0.00%	0.00	835.52	-835.52	0.00%
101-240-53600	Office Expense	0.00	192.63	-192.63	0.00%	0.00	1,168.00	-1,168.00	0.00%
101-240-53618	Small Equipment	0.00	146.00	-146.00	0.00%	0.00	475.99	-475.99	0.00%
101-700-51120	Salary - Campus Security	0.00	46,462.66	-46,462.66	0.00%	0.00	326,201.78	-326,201.78	0.00%
101-700-51210	Health Insurance	0.00	5,745.00	-5,745.00	0.00%	0.00	35,619.00	-35,619.00	0.00%
101-700-51220	FICA	0.00	3,418.49	-3,418.49	0.00%	0.00	24,117.33	-24,117.33	0.00%
101-700-51230	Lagers	0.00	2,694.15	-2,694.15	0.00%	0.00	21,465.97	-21,465.97	0.00%
101-700-51250	Unemployment Insurance	0.00	147.91	-147.91	0.00%	0.00	2,143.18	-2,143.18	0.00%
101-700-51260	Workers' Compensation	0.00	0.00	0.00	0.00%	0.00	41,566.21	-41,566.21	0.00%

Prior-Year Comparative Income Statement

For the Period Ending 07/31/2019

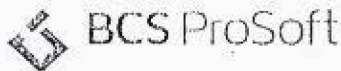
		2018	2019	July Variance		2018	2019	YTD Variance	
		July Activity	July Activity	Favorable /	Variance %	YTD Activity	YTD Activity	Favorable /	Variance %
				(Unfavorable)				(Unfavorable)	
101-900-61201	Transfers out - COLE	100,000.00	0.00	100,000.00	100.00%	200,000.00	0.00	200,000.00	100.00%
101-900-61455	Transfers Out - Bond Svc Fund	1,500.00	0.00	1,500.00	100.00%	490,831.95	494,150.00	-3,318.05	-0.68%
	Expense Total:	599,796.27	402,178.25	197,618.02	32.95%	3,939,741.75	4,033,282.14	-93,540.39	-2.37%
	Fund 101 Surplus (Deficit):	-29,463.74	89,939.48	119,403.22	405.25%	940,303.04	662,001.79	-278,301.25	-29.60%
	Total Surplus (Deficit):	-29,463.74	89,939.48	119,403.22	405.25%	940,303.04	662,001.79	-278,301.25	-29.60%

Group Summary

Account Type	2018 July Activity	2019 July Activity	July Variance Favorable / (Unfavorable)	Variance %	2018 YTD Activity	2019 YTD Activity	YTD Variance Favorable / (Unfavorable)	Variance %
Fund: 101 - Christian County General Fund								
Revenue	570,332.53	492,117.73	-78,214.80	-13.71%	4,880,044.79	4,695,283.93	-184,760.86	-3.79%
Expense	599,796.27	402,178.25	197,618.02	32.95%	3,939,741.75	4,033,282.14	-93,540.39	-2.37%
Fund 101 Surplus (Deficit):	-29,463.74	89,939.48	119,403.22	405.25%	940,303.04	662,001.79	-278,301.25	-29.60%
Total Surplus (Deficit):	-29,463.74	89,939.48	119,403.22	405.25%	940,303.04	662,001.79	-278,301.25	-29.60%

Fund Summary

Fund	2018	2019	July Variance		2018	2019	YTD Variance	
	July Activity	July Activity	Favorable / (Unfavorable)	Variance %	YTD Activity	YTD Activity	Favorable / (Unfavorable)	Variance %
101 - Christian County Gener	-29,463.74	89,939.48	119,403.22	405.25%	940,303.04	662,001.79	-278,301.25	-29.60%
Total Surplus (Deficit):	-29,463.74	89,939.48	119,403.22	405.25%	940,303.04	662,001.79	-278,301.25	-29.60%



2019
 7/22/2019
 11:24:20 AM - 375 100
 11/11/2019
 11:24:20 AM - 375 100
 11/11/2019
 11:24:20 AM - 375 100

July 22, 2019

Expiration Date:

August 21, 2019

Ms. Kay Brown
 Christian County Court House
 100 W. Church St.
 Room 206
 Ozark, MO 65721

Dear Kay,

We are submitting this engagement letter for providing services to upgrade the following system(s):

Systems Included in this Upgrade

System	Users	Platform	Current Ver	Upgrade Ver	Test Upgrade?	Upgrade Type
Sage 100	1	Sage 100 Standard	2015.03	2019.00	No	Full System Upgrade
Sage 100 Payroll	1	All	1.00	3.30	No	Full System Upgrade

- Test Upgrade?:** A Yes indicates that we will install a test upgrade system to allow you and your staff time to test the new version and resolve any errors, customization problems or other situations that may arise.
- Upgrade Type:**
 - Full System Upgrade:** The system and all of its components will be upgraded to the Upgrade Version listed.
 - Integrations Only:** The system itself will NOT be upgraded to a different version. Instead, any point of integration with that system and the other systems will be made compatible.
 - Discontinued:** The system has been discontinued by its publisher and is no longer available. Or, it is no longer a supported integrated solution. Therefore it will NOT be upgraded, and we do not guarantee it will continue to work after the upgrade. An alternative solution may be needed.
 - Not Included:** Most likely this solution is no longer supported by BCS ProSoft, Inc. or the publisher that originally integrated with it. It will NOT be upgraded. The solution may still be available from its publisher, and if you wish to continue using it, we recommend you work directly with that publisher.
 - Remove/Uninstall:** The system or modules have been designated as needing to be removed from your system prior to upgrading to the new version. Removing a module or system will result in the loss of all data and functionality for that module or system. If you choose to add it back later, you will have to setup all lost data as it won't be available in the future.

This engagement letter is valid for 30 days from the date of this letter. If this letter is not accepted by the expiration date shown above, we will bill you for all services performed to date in regards to the upgrade analysis and the issuance of this letter, in accordance with the pre-planning letter you already signed. If you wish to move forward with an upgrade after this letter expires, we may have to re-perform the upgrade analysis to ensure nothing has changed on your system or to incorporate any new features for new releases/versions that may have been issued since our initial review, and any fees paid for previous upgrade planning will not be applied to the new upgrade project.

In addition, any changes made to your existing system by you or BCS ProSoft, Inc. (e.g. new Custom Reports added to the menus) after the system analysis was completed are NOT included in this engagement letter, unless specifically stated. This includes system wide information you modify between the test install and live install, such as Sales Tax Schedules & Rates, Role Maintenance, User Codes, Zip Codes, or Country Codes. Additional fees may be incurred to transition any such changes to the upgraded version.

Throughout the upgrade, we will rely on the following people at your organization to implement the upgraded system. While these may not be the only people we work with, these are the individuals that we will utilize as our primary

contacts and for decisions that need to be made throughout the project. If the contacts listed are not complete or accurate, please correct the information and return that page along with your acceptance page.

Your Upgrade Team

Contact Type	Contact Name	Phone #	e-Mail Address
Accounting Manager:	Kay Brown	(417) 582-4341	kaybrown@christiancountymo.gov
IT / Network:	Andy Johnson ?	(877) 858-6337	andy@85under.com Austin - 417-8
Payroll Administrator:	Paula Brumfield	41(7-5) 82--4343	pbrumfield@christiancountymo.gov

The following provides specific information about your upgrade. It's grouped by specific system(s) that are addressed in this upgrade.

System:	Sage 100	Publisher	Sage Software
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Description of Services to be Provided

The services to upgrade this system to the new version will include:

- This upgrade will include installing the new version on the same server as your current version.
- We will install the following modules on your system:
 - Accounts Payable
 - Bank Reconciliation
 - Common Information
 - Custom Office
 - General Ledger
 - Library Master
 - Paperless Office
- We will disable the PEP (Product Enhancement Program) that is automatically installed and activated on each system, so that your system does not report any information of your usage or version to Sage.
 - Off
- We will disable the Sage Advisor Update program that is automatically installed on the server, to ensure updates are not installed by accident and create compatibility problems with your system.
 - Server
- We will upgrade the data to the new version for the following live company codes:
 - ELE / Election Company
- We will upgrade the data to the new version for the following live company codes that do NOT have payroll in use:
 - ELE / Election Company
- We will install the Sage 100 workstation client for the new version on the following workstations. NOTE: Any workstations not listed here will be your responsibility to install and configure and are not included in the upgrade fee.
 - Kay
 - Norma
 - Paula
- As of 1/1/2014, Sage no longer provides the printing of Federal or State governmental forms as a part of the base software package. Instead, the printing and/or electronic filing must be done from within the Federal and State eFiling and Printing options in the software. This option requires the installation of the Aatrix software on each respective workstation that will complete the printing/efiling option. We will install the Federal and State eFiling and Reporting software (also known as Aatrix) for the printing of Payroll and/or Accounts Payable forms on the following workstations (if any are listed):
 - Kay
 - Norma
 - Paula

- We will enable a Scheduled Job to automatically re-build your search indexes on a daily basis at 11:00pm. This will update the data fields that provide for the new enhanced searching capability for Customers, Vendors & inventory items.
 - Yes
- We will upgrade all of your customized screens to be compatible with the latest version of the software.

Warnings

The following items are things we need to make you aware of that may impact your upgrade:

- Please be aware that as of Version 2013, Sage 100 now requires the test installation be performed on a computer other than where the current live system is installed. This may be a new server (if the new version will be installed on a new server) or a workstation. Our firm will not provide a computer to host the test system. It is your responsibility to provide one to ensure proper testing can be performed.
- Please be aware that to successfully complete this upgrade, we will need the following estimated amount of free hard drive space on your server: 3 times the size of your current live system (MAS90 directory), if we are installing the live upgrade on the same server as your current version. If installing on a new server, we will need two times the size of your current live system on that server. If you do not have that much free hard drive space available, you may be billed additional fees if cleaning up your hard drive requires our assistance.
- The installation of Sage 100 for Version 2013 and higher REQUIRES the installation of the Sage CRM Integration Engine. The Integration Engine requires a Port #, and User and Password that is active on your network domain. If you have not already provided us with an account to use, we will setup a temporary account to complete the installation, and then deactivate it after the installation is complete.
 - They will provide
- If needed, we will change the Sage 100 administrative password to one that we can use to successfully migrate your data from your current installation into the new version. We will then document the password in our system for future upgrades, product update installations, and support issues.
 - We will change
- Since a parallel installation is required for the new version, you may lose any customized Public and/or Private Task folders that your users have created within your current version of the software. The users will be required to re-create these task lists/folders in the new installation.
- You have indicated that your users may have Customized Desktop Toolbars. The parallel installation of the new version will not preserve these customizations. It will be the user's responsibilities to re-create these Toolbars once the live upgrade has been completed.

Your Responsibilities

Our purpose in this engagement is to assist you and attempt to keep your down-time during the live upgrade to a minimum. Therefore, you and your staff will need to fulfill the responsibilities of learning and operating the system, which include (but are not limited to), the following:

- We will train you on how to update Role Maintenance to take advantage of all the latest security settings included with this upgrade. It is your responsibility to complete these setting updates. Any assistance we provide in updating the Roles is NOT included with the upgrade, other than training you on how to make the changes. NOTE: Any changes you make in User Maintenance or Role Maintenance in your Current Version during the testing phase of the upgrade MAY NOT be included in the Live Upgrade and MAY need to be recreated by you in the Live Upgrade.

System: Sage 100 Payroll	Publisher Sage Software
--------------------------	-------------------------

Description of Services to be Provided

The services to upgrade this system to the new version will include:

- We will install the Payroll module, which also includes the Direct Deposit module, on your system:
 - Sage 100 Payroll & Direct Deposit

- With the re-write of the Payroll module, Payroll Tax Calculations are now done in the cloud. Therefore, an internet connection is required to calculate Payroll Taxes. We have the option to run the calculation on the server or your workstation first. If the first method fails, it will attempt the second method. We will set the new Payroll Tax Calculation Engine to run first from the option listed below:
 - Server
- The following companies have been included as historical payroll companies that will be upgraded to the new version. However, no data validation or work to keep any data lost due to missing employee records will be performed on these companies. These companies will be converted AS IS and any data loss is agreed to by signing this engagement letter.
 - CCC / Christian County
 - C40 / CHRISTIAN COUNTY 4Q10
 - C48 / CHRISTIAN COUNTY 4Q8
 - C49 / CHRISTIAN COUNTY 4Q9
 - C46 / CHRISTIAN COUNTY 4Q6
 - C47 / CHRISTIAN COUNTY 4Q7
 - C45 / CHRISTIAN COUNTY -4TH QTR 2005
 - W14 / CHRISTIAN COUNTY 2014
 - C41 / CHRISTIAN COUNTY 4th2011
 - P43 / CHRISTIAN COUNTY 4THQUARTER2013
 - RC0 / CHRISTIAN COUNTY COURTHOUSE 12/13
- We will require Administrator access to the following workstations to add the Payroll Tax Calculation web-site to that workstations' trusted internet sites:
 - Server
- With the new payroll release, Personally Identifiable Information (PII) for each employee is now encrypted within the database. Any custom reports using this data will require a complete re-write of that report using a special table to unencrypt this data. We will upgrade the following Payroll Custom Reports that include Personally Identifiable Information (PII):
 - Termination Date

Warnings

The following items are things we need to make you aware of that may impact your upgrade:

- We have identified that within your Payroll Perpetual History files, you have historical paychecks for employees that have been purged from the Employee Masterfile. During data conversion, any perpetual history record for an employee that does not exist in the Employee Masterfile will be purged. You have elected that any missing employees at the time of the data conversion will be purged from perpetual history for the missing employees. This means that if you run any reports from Perpetual History for the period in which a missing employee was originally paid, that data will no longer be included and any totals you are trying to generate for that period will be incorrect. By signing this engagement letter, you consent to have this data purged, and understand your history report totals may be inaccurate following the live upgrade.

For All Systems

Your Responsibilities

You responsibilities with this upgrade project include the following and apply to each system included with this upgrade:

- Provide full access to the appropriate server and workstations as the network/domain administrator or with administrator privileges.
- Provide the proper compatible hardware and operating systems to run the software included in this upgrade.
- Ensure that backups of your system are occurring nightly and the backup media is being rotated offsite.
- Learn the features of the new version. This includes scheduling time for training, completing the training tasks, and asking questions when you are unsure. Any training related services NOT specifically detailed in this letter can be provided, but the fees to do so are NOT included in this project or with your Support Plan, if you have one.
- Complete the setup of the new security options within Role Maintenance, if necessary.

- Provide a workstation or separate server for the test upgrade installation (if a test installation is included).
- If we have indicated above that this upgrade includes a test upgrade, you will need to perform all necessary testing functions with the test upgrade installation and report any problems with the test system so they may be resolved prior to the live upgrade. Failure to test adequately may result in issues arising after the live upgrade. If we determine these issues could have been resolved from testing, we reserve the right to bill for our services to resolve these issues outside of the fee included with this engagement.
- Install the Workstation Client on all appropriate workstations that are not included in the upgrade list above.

Fees

Our professional fixed fee for successfully completing the software upgrade, as well as related project management of the system upgrade, are based on the information you provided during our planning and on-line system analysis. These fees encompass all items detailed above in the Description of Services. Any services required outside of these detailed services will be billed in addition to the fees stated in this agreement. If there are services or items you expect to be performed within this engagement and they are not listed above, it is your responsibility to inquire about these services to determine if they are included. Otherwise, they are most likely NOT included in this engagement, and will be billed for outside of the fee for this engagement.

The fixed fee to successfully complete the upgrade for the project scope defined in this letter is detailed as follows:

Upgrade Fee	\$6,400.00
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If the Upgrade Information on page 1 indicates this is an on-site test and/or live upgrade, the travel fees to and from your location have been included in the fee, for the test and/or live upgrade only. Any additional on-site visits, or out-of-pocket expenses such as travel time, mileage, tolls, etc. incurred beyond these scheduled trips will be billed in addition to the upgrade fee above. As a reminder of our credit policies, if any invoice on your account becomes 45 days old or older, we reserve the right to cease all work on your account until the account has been brought to \$0.

See the Acceptance & Authorization Page for Payment Options and Methods. Please be aware if you select Payment Option #3 or #4 and one of your payments is declined, we reserve the right to cease all services for your organization (not just this upgrade) until payment has been resolved.

NOTE: If you have any outstanding service invoices that are over 30 days old when we receive this signed letter and your deposit, Dona in our office will reach out to obtain payment for those invoices. We cannot begin the upgrade process until all overdue invoices are paid in full.

Timing and Upgrade Termination

Due to new product updates being released quarterly, new versions being released annually, and the potential of additional customizations being added to your system during the upgrade project, we will provide you a maximum of 45 days to complete your testing of the new version. The 45 days begins the date we issue the Upgrade Testing Suggestions Letter to you. We will provide only one reminder during this 45 day period. It will be sent when approximately 15 days are left in this period, if you have not already completed your testing. If testing is NOT completed within 45 days of the issuance of the Upgrade Testing Suggestions Letter, we will terminate this upgrade.

If we terminate this upgrade, any unused fees will be rolled into a future upgrade, as long as that upgrade is started within 6 months of the termination of this upgrade. If we terminate the upgrade, and we have expended services greater than your deposit, you will be billed for those additional fees, and by signing this letter, agree to remit payment for the additional fees.

If we terminate this upgrade, the next upgrade project will start at the beginning of the process.

All of this is being done to protect your best interest and provide you the most recent version of the software available, as well as a smooth go-live process. We cannot deliver these goals to you if testing is not completed in a timely manner.

Warranty Information

Ms. Kay Brown
Christian County Court House

Page 6
July 22, 2019

Warranties for the computer software and hardware products used in this engagement are provided by the manufacturers of those products. We offer no warranties, expressed or implied, regarding the functionality or capabilities of the software or hardware products installed as a part of this engagement.

The publisher(s) of the system(s) listed above, does/do not provide compensation to our firm when we assist end-users with errors, bug fixes, or documenting newly found program problems. We reserve the right to bill you for our time to assist with these issues and as an end-user of the product, you agree to remit payment to our firm for these services, regardless of a resolution being provided and successfully implemented (since that resolution will be up to the appropriate publisher to create and provide.)

During the upgrade, we may acquire and document your network domain administrator password. If you provide this password to us, you agree to not hold us responsible for any network changes that are made by our staff during the upgrade that may negatively impact the rest of your network.

Conclusion

Thank you for allowing us the opportunity to work with you on this upgrade. We look forward to moving you to the new version and assisting you in receiving the most benefit possible from your software investment.

Sincerely,



William Vespe
BCS ProSoft, Inc.
President

Upgrade Engagement Acceptance, Payment Options and Authorization

The following provides our payment options, their respective terms, and our payment terms. Please select ONE payment option and ONE payment method below:

Payment Options	1 Payment	2 Payments	3 Payments	6 Payments
Select One Option	Yes	Yes	Yes	Yes
Upgrade Price	\$6,400.00	\$6,400.00	\$6,400.00	\$6,400.00
Discount %	10%	5%	2.5%	0%
Discount Amount	\$640.00	\$320.00	\$160.00	\$0.00
Net Amount	\$5,760.00	\$6,080.00	\$6,240.00	\$6,400.00
Payment 1	\$5,760.00	\$3,040.00	\$2,121.60	\$960.00
Payment 2		\$3,040.00	\$2,059.20	\$1,088.00
Payment 3			\$2,059.20	\$1,088.00
Payment 4 - 6				\$1,088.00
Payment Numbers and When Due/Charged	1 - Due with Letter	1 - Due with Letter 2 - Before Scheduling Live Upgd	1 - Due with Letter 2 and 3- 1st Day of Following Months	1 - Due with Letter 2 thru 6- 1st Day of Following Months
Payment Methods Accepted (Complete the Appropriate Section Below):				
Company Check	Yes	Yes	No	No
Credit Card	Yes - NO Discount	Yes - NO Discount	Yes	Yes
ACH Draft	Yes	Yes	Yes	Yes

Payment Methods

Select One:

Conditions / Consent / Account Info

_____ **Company Check**

We will send a Company Check for the payment option selected above. We understand the Payment Method of Company Check is NOT available for the 3 or 6 Payment Methods above. We also understand that scheduling of the next step in the upgrade will not occur until BCS ProSoft, Inc. receives our check in their office.

By selecting this payment method and signing this agreement, I authorize BCS ProSoft, Inc. to draft my checking or savings account based on the option selected above and agree to have my account drafted at the appropriate time for each payment.

_____ **ACH Draft**

Bank Routing Number
 Bank Account Number

Type of Account Checking: Savings:

By selecting this payment method and signing this agreement, I authorize BCS ProSoft, Inc. to charge my credit card based the option I have selected above and agree for them to charge my card at the appropriate time for each payment. I also understand if I have selected the 1 OR 2 Payment Option, the discount will NOT apply to a credit card payment and I will be charged the full price for the upgrade in the number of payments selected above.

_____ **Credit Card**

Credit Card Number: Name on Card
 Billing Street Address: City, St Zip:
 Expiration Date (MM/YY): CVV2 Code

We have read and understand the terms and scope of this engagement letter and authorize BCS ProSoft, Inc. to proceed as outlined herein as indicated by our signature below:

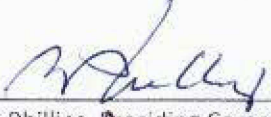
 Signature

 Date

NOTE: If you have any outstanding service invoices that are over 30 days old when we receive this signed letter and your deposit, Dona in our office will reach out to obtain payment for those invoices. We cannot begin the upgrade process until all overdue invoices are paid in full.

IN WITNESS WHEREOF, the parties hereto have hereunto set their hands and affixed their seals this 5 day of August, 2019 at Christian County, Missouri.

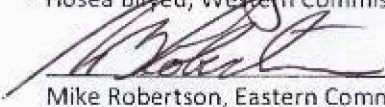
DATED: 8-6-2019


Ralph Phillips, Presiding Commissioner

DATED: 8-6-19


Hosea Bilyeu, Western Commissioner

DATED: 08-06-2019


Mike Robertson, Eastern Commissioner

Attested By:



Kay Brown, Christian County Clerk

Auditor Certification:

I certify that the expenditure contemplated by this document is within the purpose of the appropriation to which it is to be charged and that there is an unencumbered balance of anticipated revenue appropriated for payment of same.


Amy Dent, Christian County Auditor

APPROVED AS TO FORM:


John W. Housley, Attorney at Law
901 St. Louis Street 20th Floor
Springfield, MO 65806
Phone: 417-866-7777
Fax: 417-866-1752

Christian County Commission Office

Purchasing Agent

REPORTING RELATIONSHIP

County Commission

WAGE STATUS

Exempt "salary status"

POSITION SUMMARY

Providing support to department activities with specific responsibility for implementing purchasing activities in compliance with applicable state statutes; overseeing daily activities; responding to a range of inquiries regarding processes or bid status; and achieving department objectives and goals within budget.

DUTIES AND RESPONSIBILITIES

- ❖ The Purchasing Agent will be a key member in the approval pathway for requisitions submitted by the various county offices.
- ❖ Order and purchase all supplies for all departments.
- ❖ Administers bidding process and contracts for vendor performance/compliance within established limits (e.g. prepare specification, evaluate bids, recommend vendors, conduct bid meetings, etc.) as directed by the Commission, elected office holders, or authorized individuals for the purpose of securing items and/or services within budget and in compliance with regulatory requirements.
- ❖ Assists Auditor in providing requested information for the purpose of providing necessary documentation for the completion of audit.
- ❖ Evaluates order and bid documentation (e.g. requisitions, change orders, bids, etc.) for the purpose of ensuring proper use of County funds in the acquisition of supplies, equipment and/or services.
- ❖ Evaluates vendors for the purpose of determining their capability for performing to established specifications.
- ❖ Approves Requisitions and Issues Purchase Orders, etc. for the purpose of completing purchasing processes in accordance with established procedures.
- ❖ Maintains purchasing information, files and records (e.g. Requests for Proposal, Invitations to Bid, bid Submissions, Award Letters, Contracts, purchase orders, vendor files, etc.) for the purpose of ensuring the availability of documentation and compliance with established policies and regulatory guidelines.
- ❖ Negotiates with vendors for the purpose of resolving purchasing issues and/or ensuring purchases are within state and district requirements/regulations. RSMO
- ❖ Oversees required processes (e.g. orders, work orders and requisitions for supplies, equipment, conference requests, bids for potential commodities, supplies equipment and services, etc.) for the purpose of acquiring necessary resources to support county operation.
- ❖ Prepares written materials and electronic financial information for the purpose of documenting activities, providing reference, conveying information, and complying with established financial, legal and/or administrative requirements.

- ❖ Presents information on administrative procedures, services, regulations, etc. for the purpose of training and orienting other personnel and/or disseminating information to appropriate parties.
- ❖ Processes purchasing-related information (e.g. bid documents, tabulations, requisitions, electronic procurement, product specifications, statements of work, performance terms, contracts, etc.) for the purpose of updating and distributing information, authorizing for action and/or complying with established accounting practices.
- ❖ Ability to cross train and perform essential duties of Executive Assistant as deemed necessary by circumstances, including occasionally attending commission meetings and posting agendas.
- ❖ Other duties may be assigned as needed.

MINIMUM JOB REQUIREMENTS

Education / Licensure / Experience:

Degree or Certificate in business or related field, or equivalent experience.

KNOWLEDGE, SKILLS & ABILITIES

SKILLS are required to.... Specific skill-based competencies required to satisfactorily perform the functions of the job include: operating standard office equipment including utilizing pertinent software applications; planning and managing projects; budgeting and financial management; and developing effective working relationships.

KNOWLEDGE is required to.... Specific knowledge-based competencies required to satisfactorily perform the functions of the job include: communicating with diverse groups; meeting deadlines and schedules; working as part of a team; flexible to changing conditions; working with multiple projects; dealing with frequent interruptions and changing priorities; and maintaining confidentiality.

ABILITY is required to.... Flexibility is required... Specific ability-based competencies required to satisfactorily perform the functions of the job include: communicating with diverse groups; meeting deadlines and schedules; working as part of a team; flexible to changing conditions; working with multiple projects; dealing with frequent interruptions and changing priorities; and maintaining confidentiality.

CONDITIONS OF EMPLOYMENT

Successful candidate must pass a pre-employment drug test and a criminal background check.

Candidate must meet the essential job functions of the job description as stated throughout the duration of holding the position with Christian County

PHYSICAL DEMANDS AND WORK ENVIRONMENT

Physical Demands of Purchasing Agent

Sit	1hr	2hrs	3hrs	4hrs	5hrs	6hrs	7hrs	8hrs
Stand	1hr	2hrs	3hrs	4hrs	5hrs	6hrs	7hrs	8hrs
Walk	1hr	2hrs	3hrs	4hrs	5hrs	6hrs	7hrs	8hrs

Movement	None 0%	Occasional 10-30%	Frequently 30-70%	Continuously 70-100%
Bend/Stoop			x	
Squat			x	
Crawl	x			
Climb			x	
Crouch			x	
Kneel			x	
Balance			x	
Push/Pull			x	
Reach Above Shoulder			x	

Weight Carried	None 0%	Occasional 10-30%	Frequently 30-70%	Continuously 70-100%
Up to 10 lbs.			x	
11-24lbs.			x	
25-34lbs.			x	
35-50lbs.			x	
Weight Lifted	None 0%	Occasional 10-30%	Frequently 30-70%	Continuously 70-100%
Up to 10 lbs.			x	
11-24lbs.			x	
25-34lbs.			x	
35-50lbs.			x	

Hands used for Repetitive Action	None 0%	Occasional 10-30%	Frequently 30-70%	Continuously 70-100%
Simple Grasping				x
Firm Grasping			x	
Fine Manipulation			x	

Information Processing & Sensory	None 0%	Occasional 10-30%	Frequently 30-70%	Continuously 70-100%
Read, Write and Speak				x
Oriented with Reality				x
Positive attitude				x
Ability to recall				x
Ability to remember				x
Works well with others				x
Works well under stress				x

Work Environment of Purchasing Agent

Intermittent physical activity and working with the public. The usual and customary methods of performing the job's functions require the following physical demands: some lifting, carrying, pushing, and/or pulling; and some fine finger dexterity. Generally, the job requires 80% sitting, 10% walking, and 10% standing. This job is performed in a generally clean and healthy environment. I have read and understand the Purchasing Agent job description and can perform the essential functions and physical demands with or without reasonable accommodation.

Signature of Employee

Date

Signature of Supervisor

Date

Christian County Commission Office

Executive Administrative Assistant

REPORTING RELATIONSHIP

County Commission

WAGE STATUS

Non-Exempt

POSITION SUMMARY

Executive Assistant to County Commissioners provides high-level administrative support to County Commissioners including but not limited to preparing correspondence, researching and retrieving data, maintaining records, arranging and scheduling meetings, disseminating information to county employees, and other duties as assigned.

DUTIES AND RESPONSIBILITIES

- ❖ Greet and Provide Assistance to Citizens and Visitors
- ❖ Answer, Screen, Route Phone Calls
- ❖ Provide Notary Services
- ❖ Distribute Mail
- ❖ Maintain Board Appointments
- ❖ Upload Meeting PDFs to County Website
- ❖ Maintain and Manage Keys, County Vehicle distribution and Credit Card check out/in
- ❖ Place Office Supply Orders and Create/Enter Requisitions
- ❖ File of Right of Ways and County Titles
- ❖ Schedule Commissioners Conference Registration and Travel Reservations
- ❖ Schedule Commission Meeting Agenda
- ❖ Distribute and Post Agenda
- ❖ Attend and Record Commission Meetings
- ❖ Prepare Minutes from Commission Meetings, Distribute/Post After Approval including Uploading Meeting PDFs to County Website
- ❖ Schedule Commissioners Calendars
- ❖ Draft executive letters, award letters, appointment letters, proclamations and orders
- ❖ Draft Quarterly Employee Newsletter
- ❖ Manage Commission Office email and correspondence
- ❖ Organize and Maintain Commission Files and Records
- ❖ Publish Bid Advertisements
- ❖ Place Orders for Commission Office Items
- ❖ Provide Notary Services
- ❖ Manage Day to Day Operations of Commission Office
- ❖ All other duties as assigned

MINIMUM JOB REQUIREMENTS

Education / Licensure: Minimum Associates Degree, Notary Public, *Bachelor's Degree Preferred*

Experience: Preferable Minimum five years of Administrative Experience

KNOWLEDGE, SKILLS & ABILITIES

- ❖ Strong Computer/Technology Skills
- ❖ Scan, Fax, Photocopy
- ❖ Detailed Organizational Skills
- ❖ Efficient Time Management Skills
- ❖ Technical Oversight
- ❖ Excellent Problem-Solving Skills
- ❖ Excellent Written & Oral Communication Skills
- ❖ Excellent Phone and Typing Skills
- ❖ Excellent Customer Service Skills

CONDITIONS OF EMPLOYMENT

Successful candidate must pass a pre-employment criminal background check and drug screen.

Candidate must meet the essential job functions of the job description as stated throughout the duration of holding the position with Christian County

PHYSICAL DEMANDS AND WORK ENVIRONMENT

Physical Demands of Executive Assistant

Sit	<u>1hr</u>	2hrs	3hrs	4hrs	5hrs	6hrs	7hrs	<u>8hrs</u>
Stand	<u>1hr</u>	2hrs	3hrs	4hrs	5hrs	6hrs	7hrs	8hrs
Walk	<u>1hr</u>	2hrs	3hrs	4hrs	5hrs	6hrs	7hrs	8hrs

Movement	None 0%	Occasional 10-30%	Frequently 30-70%	Continuously 70-100%
Bend/Stoop		x		
Squat		x		
Crawl		x		
Climb	x			
Crouch		x		
Kneel		x		
Balance	x			
Push/Pull		x		
Reach Above Shoulder		x		

Weight Carried	None 0%	Occasional 10-30%	Frequently 30-70%	Continuously 70-100%
Up to 10 lbs.			x	
11-24lbs.		x		
25-34lbs.		x		
35-50lbs.		x		
51-74lbs.	x			
75-100lbs.	x			
100lbs+	x			

Weight Lifted	None 0%	Occasional 10-30%	Frequently 30-70%	Continuously 70-100%
Up to 10 lbs.			x	
11-24lbs.		x		
25-34lbs.		x		
35-50lbs.		x		
51-74lbs.	x			
75-100lbs.	x			
100lbs+	x			

Hands used for Repetitive Action	None 0%	Occasional 10-30%	Frequently 30-70%	Continuously 70-100%
Simple Grasping			x	
Firm Grasping		x		
Fine Manipulation		x		

Information Processing & Sensory	None 0%	Occasional 10-30%	Frequently 30-70%	Continuously 70-100%
Read, Write and Speak				x
Oriented with Reality				x
Positive attitude				x
Ability to recall				x
Ability to remember				x
Works well with others				x
Works well under stress				x

Work Environment of Executive Assistant

Intermittent physical activity including walking, standing, sitting, lifting and working with the public.

I have read and understand the Executive Assistant job description and can perform the essential functions and physical demands with or without reasonable accommodation.

Signature of Employee

Date

Signature of Supervisor

Date

PLANNING & DEVELOPMENT DEPARTMENT STAFF REPORT

Request for Zoning Change

HEARING DATE: August 5, 2019

CASE NUMBER: 2019-0142

APPLICANT: Rodney Cowan

CURRENT ZONING: RR-1 Rural Residence



1106 W. Jackson St., Ozark, MO 65721 (417) 581-7242



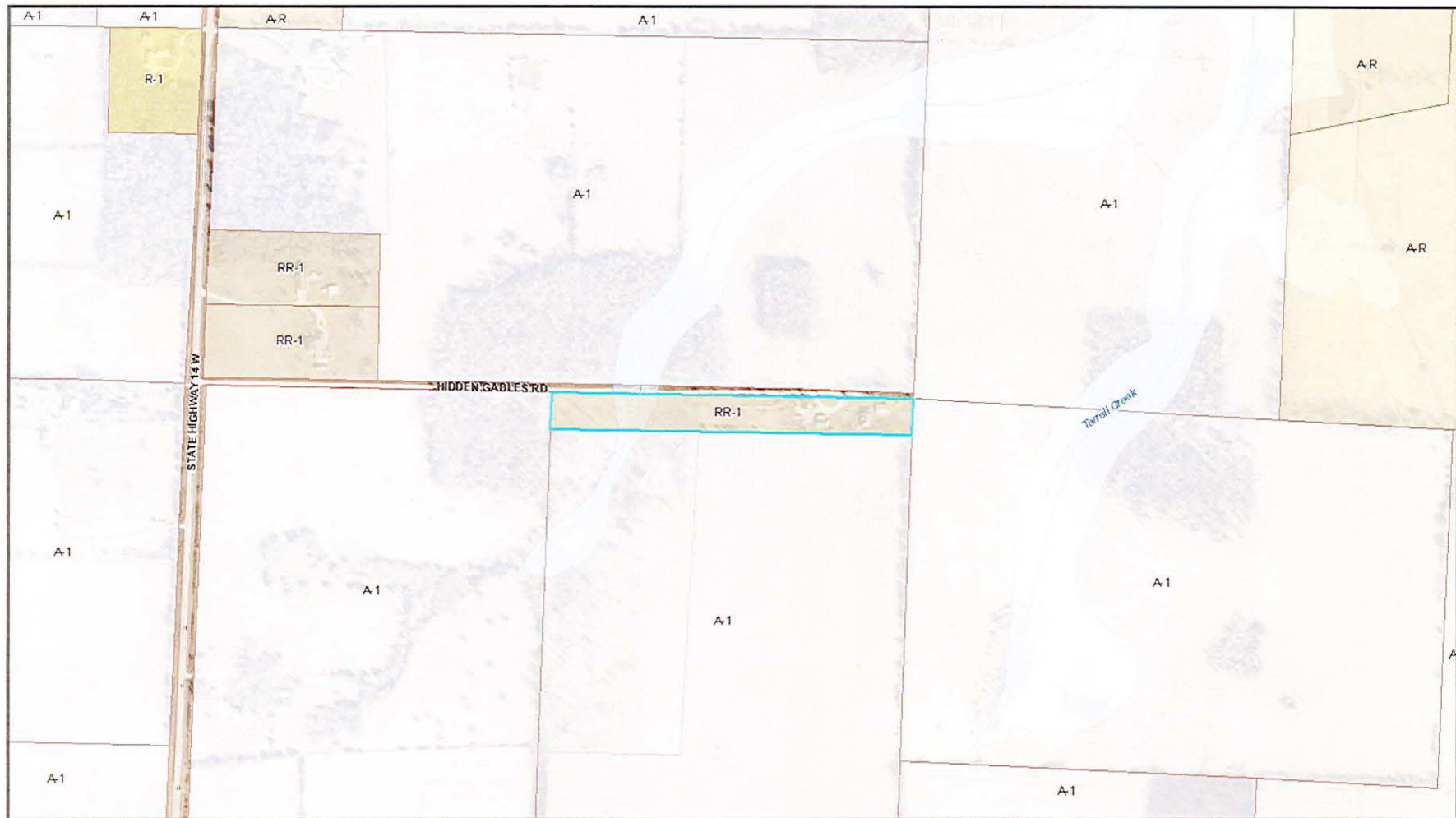
LOCATION: 524 Hidden Gables Rd., Billings, MO



Low density residential, platted subdivisions, and larger undeveloped parcels surround this property.



Zoning in the area:



PROJECT DESCRIPTION:

The applicant proposes the change in zoning classification for a 5.4 +/- acre parcel to A-R in order that it can be lawfully used for placement of an agricultural building which would be acceptable within an A-R District.



PLANNING / LAND USE ANALYSIS:

Land Use Plan:

The Christian County Generalized Future Land Use Map projects this area to be one of agricultural use with dispersed residences for the foreseeable future.

Compatibility:

Agricultural parcels with direct access to the road(s) are typical of the surrounding area.

Connectivity:

This change would not significantly impact any vehicular or pedestrian connectivity.



PROJECT/SITE ANALYSIS:

Landscaping and Buffering:

No provisions for landscaping or buffering have been offered or will be required at this time.

Building Design:

The applicant has expressed his intention to locate an agricultural building on the property to support his farming operation. In order to qualify for an ag waiver, the property must be zoned agriculturally.

Access:

The property has existing access to Hidden Gables Rd.

Utility Services:

Existing on site.



ENVIRONMENTAL ANALYSIS:

Stormwater Impact:

None is anticipated as a result of this change. The amount of undeveloped acreage would allow for normal infiltration of rainwater.

Groundwater Impact:

None anticipated.

Floodplain/Sinkhole Impacts:

An area of mapped floodplain exists on the property. Appropriate setbacks will need to be observed when siting any structures.



TRANSPORTATION ANALYSIS:

Traffic Impact:

No impact is expected as a result of this rezoning.

Access Management:

The parcel has existing access to Hidden Gables and no change would be required.



STAFF COMMENTS:

Approval of this application will allow for the applicant to achieve his goal of adding a true agricultural use structure to his property while also maintaining the integrity of our Regulations.

RECOMMENDATIONS:

The Planning and Zoning Commission reviewed this case on July 15, 2019 and voted unanimously to recommend approval to the County Commission.



**ORDER OF THE
CHRISTIAN COUNTY COMMISSION
OZARK, MISSOURI**

DATE ISSUED: August 5, 2019
SUBJECT: CASE NUMBER 2019-0142
TEXT:

Rodney Cowan petitions the Christian County Commission to rezone a 5.4 acre tract of land from RR-1 (Rural Residence District) to A-R (Agriculture Residence District) in order to lawfully permit land use compatible with surrounding parcels and be reflected as such on the Christian County Zoning Map at 524 Hidden Gables Rd., Billings, Missouri, located within Parcel 08-0.5-15-0-0-1.001 which is legally described as follows:

ALL OF THE NORTH 160 FEET OF THE NORTHEAST QUARTER (NE¼) OF THE NORTHEAST QUARTER (NE¼) OF SECTION FIFTEEN (15), TOWNSHIP TWENTY-SEVEN (27), RANGE TWENTY-FOUR (24), ALSO A STRIP OF LAND 16½ FEET WIDE OFF OF AND ALONG THE SOUTH SIDE OF THE SOUTH HALF (S½) OF THE SOUTHEAST QUARTER (SE¼) OF SECTION TEN (10), TOWNSHIP TWENTY-SEVEN (27) RANGE TWENTY-FOUR (24), IN CHRISTIAN COUNTY, MISSOURI, EXCEPT ANY PART THEREOF TAKEN, DEEDED OR USED FOR ROAD OR HIGHWAY PURPOSES.

The Christian County Planning and Zoning Commission did, during public hearing on July 15, 2019 review this request and hear public comment. They subsequently issued a recommendation for approval of this request by a unanimous vote.

Now, therefore, after additional review of this case and having heard additional public comment the Christian County Commission did this day, upon a motion by Commissioner Robertson, seconded by Commissioner Bilyeu, by a unanimous vote to approve this request.


Done this 5th day of August, 2019, at 10:05 a.m.

CHRISTIAN COUNTY COMMISSION



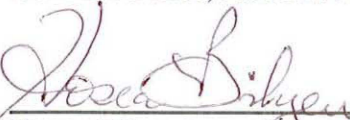
Ralph Phillips
Presiding Commissioner

Yes
Dated: 8-5-2019



Mike Robertson
Commissioner, Eastern District


Yes
Dated: 08-05-2019



Hosea Bilyeu
Commissioner, Western District

Yes
Dated: 8-05-19

ATTEST:



Kay Brown
County Clerk

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